

DAYTON TOWN COUNCIL MINUTES

May 18, 2009

COUNCIL MEMBERS PRESENT: Mayor L.J. Purcell, Donna H. McCormick, Donna W. Bodkin, Steven J. Dean, Lisa R. Halterman, Charles T. Long, Gregory L. Trissel and Carolyn H. Ware.

COUNCIL MEMBERS ABSENT: None.

ALSO PRESENT: J. Jay Litten, Attorney; Rick Chandler, Town Superintendent; Chief Donald Conley; O. Wade Hill, Operations Manager; D-NR and The Shenandoah Journal reporters; many local citizens and Susan Smith, Interim Recorder.

CALL TO ORDER:

Mayor Purcell called the meeting to order at 7:00 p.m. and welcomed guests. The Pledge of Allegiance was led by Mayor Purcell and the Invocation was led by Rick Chandler.

MINUTES:

A motion to approve the April 13, 2009 Council minutes by Councilwoman Bodkin was seconded by Councilman Long and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

MOVED TO APPROVE THE MINUTES FROM THE April 13, 2009 COUNCIL MEETING.

POLICE REPORT: Chief Conley
Chief Conley read the police report.

STAFF REPORT: Rick Chandler
(report attached)

COMMITTEE REPORTS:

Sewer Authority: Rick Chandler

- The plant is operating well and all permits were met during the month of April. April average flows were 9.86 MGD and year to date average flow is 9.46 MGD.

Finance: Donna McCormick

- 2010 Budget has been completed. Public hearing is set for June 1, 2009 at 7:00 p.m. at Wilbur Pence Middle School. Budget Report will be mailed the week prior to June 1, 2009. Mr. Chandler distributed information on the Anti Theft Policy for Councils review. Council will vote on the mandatory policy at the June 1, 2009 public hearing.

Community Development: Charles Long

- No Report

Personnel Committee: Carolyn Ware

- Have had several meetings pertaining to the 2010 budget.

Facilities: Steve Dean

- Route 257 Sewer Line construction is complete. Driveways are being prepared for paving and grass restoration will follow.
- Ashby Street – grass seed and straw has been distributed. The patching of the pavement is complete.

UNFINISHED BUSINESS: There being none, the meeting continued.

NEW BUSINESS: Councilwoman McCormick estimates the balance for Parkland fund to be \$10,046.00 and suggested the balance remain in a restricted fund allowing funds to accumulate and be used for their intent. Additionally, she requested a restricted water tank fund be established as well. A motion to restrict a parkland fund containing \$10,046.00 by Councilwoman McCormick was seconded by Councilwoman Bodkin and passed unanimously by Council by a show of hands. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

MOVED TO RESTRICT THE PARKLAND FUND CONTAINING \$10,046.00.

A motion to establish a restricted water tank fund by Councilwoman McCormick was seconded by Councilwoman Halterman and passed unanimously by Council by a show of hands. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

MOVED THAT A RESTRICTED WATER TANK FUND BE ESTABLISHED.

A motion to present the 2010 budget on June 1, 2009 at 7:00 p.m. at Wilbur Pence Middle School by Councilwoman McCormick was seconded by Councilwoman Bodkin and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

MOVED THAT THE 2010 BUDGET PUBLIC HEARING BE HELD JUNE 1, 2009 AT WILBUR PENCE MIDDLE SCHOOL.

At the direction of Mayor Purcell, Councilmen Ware read a prepared statement regarding personnel matters and stating within the body of the letter that it is policy that personnel

issues are confidential and are not to be discussed in open forum, and thanked everyone for their understanding regarding this policy.

OPEN FORUM:

- Several residents addressed Council concerning cats running at large and asked for Council's help in developing a solution to this issue.
- In addition, a few citizens, including a former employee, spoke to council in regard to the recent lay-offs.
- Eagle Scout, Dillion Riley, presented a pin to Kevin Burgoon for mentoring him through his Eagle Scout project in which he laid a rock boarder around the swing set at Phibbs Park. The pin was accepted by Wade Hill in the absence of Kevin Burgoon.

MAYOR'S COMMENTS:

Mayor Purcell addressed Attorney Jay Litten's resignation, thanked him for his years of service.

APPROVAL OF BILLS:

A motion to approve the bills by Councilwoman McCormick was seconded by Councilman Dean and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED THAT THE BILLS TOTALING \$363,651.03
BE APPROVED.**

There being no further business to come before the Council, a motion to adjourn by Councilman Dean was seconded by Councilman Trissel and passed by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

LJ Purcell, Mayor

Susan Smith, Interim Recorder

STAFF REPORT

May 18, 2009

PROJECTS/INFRASTRUCTURE:

- 1) Route 257 sewer line project – The actual construction of the sewer main is complete, and consumers have started the process of connection. The contractor will now be concentrating on repairing the water main and restoration of the “holding site” and individuals’ yards. West Valley contractors will start the process of repairing driveways, and highway shoulders. The goal now is to have everything complete by mid-June.
- 2) HRRSA Project – Director Poe indicated the construction is very close to being on schedule. Per his report, the excavation for the new pump station is complete and the contractors have poured the slab and are forming the walls. The current status on the new Lab/Administration building is that we could possibly return in July for our meeting. We are meeting now at the Bridgewater Municipal Building. Additionally, construction of the new clarifiers is moving along on schedule and a large portion of the force-main is now complete. The project is approximately 53% complete as of May 1st.
- 3) Clear-Well Tank Restoration – Our town Public Works crew are working on pressure-washing the 2.5 million gallon tank at the water plant on Bowman Road. This project is being worked into the schedule around regular maintenance items, and rainfall. Currently, we are approximately 25 – 30% complete. We will paint the tank in June. Additionally, the smaller raw-water mixing tank will be cleaned and painted.
- 4) Pedestal Water Tank – The repairs to the stand-pipe were repaired on Friday, April 10th. Everything proceeded as planned and the tank was back on line by mid-afternoon that day. Patterson Construction completed the repairs.

PLANNING/OTHER:

- 1) Tea-21 Project – The preview and discussion of the engineering proposal is completed. We are now finalizing some revisions and negotiating a “bottom-line” number for the engineer’s proposal per the review mentioned above. We expect to have that completed this week so we can submit the proposal to VDOT next week for the pre-audit review. The contract price will be somewhere between \$170 – 180,000.00. Additionally, the money for our last grant submittal will be made the latter part of next week (May 18th – 22nd). Per our representative we should get a call within two weeks.