

**DAYTON TOWN COUNCIL MINUTES**  
**September 14, 2009**

**COUNCIL MEMBERS PRESENT:** Mayor L.J. Purcell, Donna H. McCormick, Donna W. Bodkin, Steven J. Dean, Lisa R. Halterman, Charles T. Long, Gregory L. Trissel and Carolyn H. Ware.

**COUNCIL MEMBERS ABSENT:** None.

**ALSO PRESENT:** Rick Chandler, Town Superintendent; Chief Donald Conley; Daily News-Record reporter; and many local citizens.

**CALL TO ORDER:** Mayor Purcell called the meeting to order at 7:00 p.m. and welcomed the guests. The Pledge of Allegiance was led by Mayor Purcell and the invocation was led by Councilperson Ware.

**MINUTES:** Councilperson Dean moved to approve the minutes of August 3, 2009 as presented. Motion was seconded by Councilperson Long, and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED, TO APPROVE THE MINUTES OF THE AUGUST 3, 2009 COUNCIL MEETING.**

**SEPTEMBER 8, 2009 COUNCIL WORK SHOP MINUTES:** Councilperson Dean moved to approve the minutes from the September 8, 2009 workshop. Motion was seconded by McCormick, and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED, TO APPROVE THE MINUTES OF THE SEPTEMBER 8, 2009 COUNCIL WORKSHOP.**

**PLANNING COMMISSION:** No meeting.

**POLICE REPORT:** Chief Conley

Chief Conley read the police report. Chief Conley presented awards to Officer Phillip Cross and Officer Shaun McDaniel for outstanding performance in DUI, seatbelt and child safety seat enforcement. Additionally, the department was recognized by Doug Stader of DMV for the highest seatbelt compliance during the Click-it or Ticket campaign in the area.

**STAFF REPORT:** Rick Chandler

Mr. Chandler reviewed the Staff Report (report attached).

**COMMITTEE REPORTS:**

**Sewer Authority:** Rick Chandler

- No report.

**Finance:** Donna McCormick

- With the council being split as to whether or not to conduct a feasibility study, the committee will seek a JMU student in this particular curriculum/field, also contact the Central Shenandoah Planning District Commission regarding job classification expertise.

**Community Development:** Charles Long

- Dayton Fun Day went well. Everyone seemed to have had a good time. The Christmas Parade is scheduled for Saturday, December 5<sup>th</sup>.

**Personnel:** Carolyn Ware

- Met regarding the Recorder position. Next meeting September 28, at 6:30. All council members are asked to attend.

**Facilities:** Steve Dean

- Met briefly with Councilperson Long regarding future sidewalk project.

**UNFINISHED BUSINESS:** A motion by Councilperson McCormick to adopt the bill & check signing policy as amended was seconded by Councilperson Ware and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED, TO ADOPT THE BILL AND CHECK SIGNING POLICY WITH AMENDMENTS** (policy attached).

**NEW BUSINESS:** Councilperson Ware requested that copies made for meeting packets be copied on front and back of each sheet, and also the paid supply list could be changed to landscape format, in an effort to reduce the amount of paper being used. Additionally, Councilperson Long inquired about vehicle decals and the enforcement procedure of vehicles not displaying current decals.

**OPEN FORUM:**

Several citizens commented on the following issues:

- Cleaning up the construction area of South Breeze estates.
- Preserving trees and beautification during sidewalk installation.
- Involving home owners in the process of sidewalk projects.
- Information was requested regarding the bill and check signing policies.

**MAYOR & COUNCIL COMMENTS:**

- Mayor Purcell made a public apology concerning the recent Daily News-Record article and his actions preceding this article.
- Discussion from Council members regarding sidewalks and beautification issues.
- Councilperson McCormick clarified a question asked in the open forum concerning the bill and check signing policy.

**APPROVAL OF BILLS:**

A motion by Councilperson Dean to approve the bills was seconded by Councilperson McCormick and passed unanimously by Council by a show of hands. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED, THAT THE BILLS TOTALING \$210,028.95  
BE APPROVED.**

A motion by Councilperson McCormick to proceed into closed session was seconded by Councilperson Halterman, and passed unanimously by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

**MOVED TO RECESS INTO CLOSED SESSION UNDER SECTION 2.2-3711(A)  
(7) OF THE STATE CODE.**

Recessed to closed session at 7:59 p.m.

Back in regular session at 8:10 p.m.

Motion passed unanimously by call of the roll. Those in favor: Purcell, Ware, Bodkin, Dean, Halterman, Long, McCormick and Trissel. Those opposed: none. Abstentions: none.

**MOVED, TO ADOPT THE RESOLUTION CERTIFYING THAT THE CLOSED  
SESSION WAS HELD IN CONFORMITY WITH VIRGINIA LAW.  
(Resolution appended to minutes.)**

There being no further business to come before the Council, a motion to adjourn by Councilperson Ware was seconded by Councilperson Dean and passed by Council. Those in favor: Purcell, McCormick, Bodkin, Dean, Halterman, Long, Trissel and Ware. Those opposed: none. Abstentions: none.

The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

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L.J. Purcell, Mayor

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Susan Smith, Interim Recorder