

# DAYTON TOWN COUNCIL MINUTES

March 10, 2014

**COUNCIL MEMBERS PRESENT:** Mayor Charles Long, Council members Shelley Newman, Laura Daily, Josh Lyons, Jeff Daly and Kehris Snead.

**COUNCIL MEMBERS ABSENT:** Steve Dean

**ALSO PRESENT:** Jason Ham, Attorney; Chief Conley; Justin Moyers, Treasurer; John Crim; and a local citizen.

**CALL TO ORDER:** Mayor Long called the meeting to order at 7:03 p.m. and welcomed the guests. The Pledge of Allegiance and Invocation were led by Mayor Long.

**MINUTES:** Mayor Long asked for comments pertaining to minutes of the council meeting dated February 10, 2014. Hearing none, a motion by Councilperson Snead was seconded by Councilperson Daily and passed by Council. (those in favor; Newman, Daily, Long, Lyons, Snead; one abstention; Daly)

**MOVED, THAT MINUTES OF THE FEBRUARY 10, 2014  
COUNCIL MEETING BE APPROVED AS WRITTEN.**

**TREASURER'S REPORT:** Justin Moyers  
Web site is operating, a few links are still down. Water and sewer can now be paid on-line. There is a \$3 charge for this service.

**SPECIAL REQUEST:**  
Steve Hill of Old Dominion Realty, representing Roger Pettit, asked for a possible Special Use Permit and any suggestions for marketing for the sale of property located at 3028 John Wayland Highway. Attorney Ham referenced the Town Code and offered to meet with Mr. Hill after the meeting.

**PLANNING COMMISSION:** Gerald Lehman

Mayor Long stated that the Planning Commission met on February 20<sup>th</sup> and with the discussion of golf carts the PC decided not to pursue at this time. Public opinion should be solicited before moving forward if so decided.

**POLICE REPORT:** Chief Conley

Chief Conley gave the report for the month of February. Officers removed snow for residents of operation care. A grant has been submitted to DMV for the click-it or ticket program. Mayor Long read thank you letters to the Police Dept. from residents, WPMS FCCLA, and the Loudoun County Sheriffs Office.

**STAFF REPORT:** John Crim

John Crim gave the Staff Report. Copy appended to minutes.

**COMMITTEE REPORTS:**

**Sewer Authority:** John Crim

No report at this time.

**Finance Committee:** Josh Lyons

Met March 6<sup>th</sup> and went over the budget. Will meet again in early April.

**Personnel Committee:** Steve Dean

No report at this time.

**Economic Development Committee:** Jerry Critcher

Mayor Long stated that Jerry Critcher met with Merchants. There is money approved for downtown to make more viable.

**Community Relations Committee:** Laura Daily

Discussed the Red Bud Festival on the 18th. Will meet again tomorrow at 4:00pm.

**Parks Committee:** Kehris Snead & Shelley Newman

Working with John Crim on the Pavilion design.

**Annexation Committee:** Jeff Daly

Jeff Daly briefed on the meeting from Feb. 3<sup>rd</sup>. Will get a plan together at the next meeting. Attorney Ham gave an overview of the annexation process, roles that the committee has. There is mapping, money issues. The process takes a long time.

**UNFINISHED BUSINESS:**

Mayor Long gave an update on Dayton West. He sent the contractor an inquiry on signage. He then read the response and briefly discussed. Do not see any progression.

**NEW BUSINESS:**

Central Shenandoah All Hazards Mitigation Plan Resolution – Attorney Jason Ham briefed on the update. A motion by Councilperson Daly to adopt the Resolution as presented was seconded by Councilperson Snead and passed by roll call vote. Certificate of roll-call appended to minutes.

**MOVED, TO ADOPT CENTRAL SHENANDOAH  
VALLEY REGIONAL ALL HAZARDS MITIGATION  
PLAN UPDATE.**

Attorney Ham briefed on the Procurement Policy for informational purposes only. Council may approve amounts over \$20,000 thru the budget process.

**OPEN FORUM:**

A resident thanked the staff for the snow removal and asked about the policy for parking at the new park on College Street. After a brief discussion, it was decided that the same procedures would be followed as in the other parks.

**MAYOR AND COUNCIL COMMENTS:**

Councilperson Newman asked if committee chairs could notify council of meeting dates. Councilperson Daily noted that she was pleased to see the Chief at the WPMS Orientation.

**APPROVAL OF BILLS:**

A motion by Councilperson Snead to approve bills totaling \$245,102.36 was seconded by Councilperson Daly and passed by Council by roll call vote: (those in favor; Newman, Daily, Long, Lyons, Daly, Snead).

**MOVED, THAT BILLS TOTALING \$245,102.36 BE APPROVED.**

There being no further business to come before Council, a motion to adjourn by Councilperson Lyons was seconded by Councilperson Daily and passed unanimously by Council.

The meeting adjourned at 8:25 p.m.

Respectfully Submitted,

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Charles T. Long, Mayor

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Jeanette Thompson, Recorder