

**DAYTON TOWN COUNCIL MINUTES**  
**MARCH 14, 2016**

**COUNCIL MEMEBERS PRESENT:** Mayor Charles Long, Shelley Newman, Laura Daily, Josh Lyons & Jeff Daly. *(Correction: add Kehris Snead) lc*

**COUNCIL MEMEBERS ABSENT:** Steve Dean

**ALSO PRESENT:** Jason Ham; Town Attorney, D. Hanlon; Chief, Justin Moyers; Treasurer, Bill O'Brien; Interim Town Manager, Lorie Curry; Recorder & Local Citizens.

**CALL TO ORDER:** Mayor Long called the meeting to order at 7:03 PM and welcomed everyone. The Pledge of Allegiance and Invocation were led by Mayor Long.

**MINUTES:** Mayor Long asked for comments pertaining to minutes of the Council Meeting dated February 8, 2016. Mayor Long commented that additional wording need to be added under **NEW BUSINESS SIDEWALK BEAUTIFICATION PROJECT BIDS**, to read; Moved, to award sidewalk beautification project bid to Linco, Inc. in the amount of \$499,442.00 with substantial completion within 120 days. A motion by Councilperson Josh Lyons to approve the minutes with addition to the wording was seconded by Councilperson Jeff Daly and passed by Council. (Those in favor; C. Long, L. Daily, J. Daly, J. Lyons & S. Newman) (Absent; S. Dean) (Abstain; K. Snead).

**MOVED, THAT MINUTES OF THE FEBRUARY 8, 2016 COUNCIL MEETING BE APPROVED WITH ADDITIONAL WORDING.**

**TREASURER'S REPORT:** Justin Moyers  
Business Licenses have been collected.

**PLANNING COMMISSION REPORT:** Zack Fletchall  
No Report. Planning Commission will meet again on Thursday March 17, 2016.

**POLICE REPORT:** Chief Hanlon

- Chief Hanlon presented the monthly numbers for the police dept. and welcomed any questions or comments. There were none.
  
- Officer Casey Clark has accepted a position with the Rockingham Co. Sheriff's Dept., so Chief is in the application/hiring process.

**STAFF REPORT:** Bill O'Brien  
A copy is attached to the minutes.

**COMMITTEE REPORTS:**

**Sewer Authority:** Bill O'Brien

No Report.

**Finance Committee:** Jeff Daly

Finance Committee will schedule a meeting for later this month to go over Fiscal year 2016 budget. Most of the TEA 21 grant project will come out of 2015 Fiscal Year budget.

**Personnel Committee:** Charles Long

We are in the interview / hiring process for Town Superintendent position.

**Economic Development:** Shelley Newman

State Quarters Group met on February 16, 2016 at 10:00 AM with the Virginia Tech assistant community design center to discuss the conceptual master plan for the Greenway Project. They will be back to present their ideas at a community meeting on March 31, 2016 @ 5:30 PM.

**Community Relations:** Kehris Snead

Committee met on March 4<sup>th</sup> to discuss the entertainment lineup for summer events at College St. Pavilion. Redbud festival is Sat., April 9<sup>th</sup> and the Easter Egg Hunt will be held at Sunset Park on Sat. March 26<sup>th</sup> at 2:00 PM.

**Parks Committee:** Kehris Snead

Report combined with Community Relations Report.

**Annexation Committee:** Jeff Daly

No Report.

**Muddler:** Charles Long

The Muddler will be held on August 6, 2016. There will be a new timing system, it will be a bib with a chip in it, and so timing will be accurate. There will be an Alpha and Omega course with local businesses donating more obstacles. There will also be a Bike Sprint course this year. It will be held before the start of the muddler with a cap of 100 participants.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**OPEN FORUM:**

- There was a comment about the possibility of the Town investing in the property at 214 Main Street.

- There was an inquiry about the clean-up efforts concerning the Lehman Property.

**MAYOR AND COUNCIL COMMENTS:**

Councilperson Jeff Daly stated that the LOVE sculpture is nearing completion, he was just looking for input on ideas for the V. The final location for the sculpture hasn't been decided yet.

**APPROVAL OF BILLS:**

A motion by Councilperson K. Snead to approve the bills totaling \$203,123.46 was seconded by Councilperson L. Daily and passed by Council by roll call vote: (Those in favor; C. Long, L. Daily, J. Daly, J. Lyons, K. Snead & S. Newman) (Absent; S. Dean)

**MOVED, THAT BILLS TOTALING \$203,123.46 BE APPROVED.**

A motion by Councilperson K. Snead to recess into closed session concerning legal counsel regarding a specific legal matter and to discuss the hiring or appointment of a specific employee was seconded by J. Daly and passed by roll call vote: (Those in favor; C. Long, L. Daily, J. Daly, J. Lyons, K. Snead & S. Newman) (Absent; S. Dean)

**MOVED, TO RECESS INTO CLOSED SESSION UNDER STATE CODE 2.2-3711 (A) (7)  
AND STATE CODE 2.2-3711(A) (1)**

Recessed to closed session at 7:37 PM.

Back in regular session at 8:25 PM.

A motion by Councilperson J. Daly that the session was held in conformity to the State code was seconded by Councilperson J. Lyons and passed by roll call vote: (Those in favor; C. Long, L. Daily, J. Daly, J. Lyons, K. Snead & S. Newman) (Absent; S. Dean)

There being no further business to come before Council the meeting adjourned at 8:27 PM.

Respectfully Submitted,

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Charles Long, Mayor

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Lorie Curry, Recorder

MEMORANDUM

TO: MAYOR AND TOWN COUNCIL

FROM: INTERIM TOWN MANAGER

SUBJECT: STAFF REPORT – MARCH 2016

1. **Water Plant Malfunction** – On September 19, 2015, a CIP (clean-in-place) was performed at the water plant. At that time Valve AV 15 failed during the automatic cycle and discharged a mild water and detergent solution out the Outfall 001 into the receiving stream. Our Water System Supervisor reports that the event was of a short duration of approximately 20 minutes discharging a volume of approximately 2000 gallons. The event was reported by the Town to the Valley Regional Office of DEQ on September 23, 2015.

On February 18, 2016, I, along with Lelan Siler, met with Karen Hensley, P.E., and her colleague (DEQ Enforcement Team) at the water plant to discuss the event. Subsequent to the event, it was discovered that approximately 1200 fish (minnows) were killed by the discharge. As a result of the event, DEQ will present the Town with a draft consent order (in about 3-4 months' time) which will outline the cost to replace the fish, and the amount of the penalty (if any) to be assessed as a result of what DEQ characterizes as a violation on our part.

We have put in place a temporary Standard Operating Procedure (SOP) to prevent a similar event from occurring in the future.

2. **College, Mill & Main street Drainage** – In addressing the flooding problem on Main Street, I learned that the problem was exacerbated by the diversion of the stormwater that flows east on Mill and previously went to the drop inlet at the corner of Mill & Main Streets. Now the water is diverted at College Street and flows south to the drop inlet in front of the consignment store. This inlet does not have the capacity to handle the excessive runoff, hence, the flooding that occurs on Main Street.

Town staff, along with the Town's engineer from Brunk & Hylton, met on-site with VDOT's Don Komara and his assistant on February 16<sup>th</sup> last to discuss a viable solution. All in attendance agreed that a solution identified in 2006 by our engineer will correct the problem. That solution is to install a storm sewer from the intersection of Mill & College Streets to a new drop inlet at the intersection of Mill & Main and then along the west side of Main to Cooks Creek. It will also provide for a sidewalk on the north side of Mill from College to Main.

It is my intention to include \$400,000.00 in the 2016-17 fiscal year budget for this project. Mr. Komara supports a request by the Town for VDOT funding for the project to be included in the Fall 2016 Revenue Sharing Program in the amount of \$200,000.00; 50% of the estimated cost.

3. **Well #4 Development Project** – A preconstruction conference was held on March 3, 2016 to coordinate the project between the two contractors, Momentum Earthworks and Power & Flow Solutions. Momentum must substantially complete their work before Power & Flow can set the building.

Some minor engineering corrections need to be completed during the week of March 6<sup>th</sup> in order to swap out some work between the contractors in order to finalize the contracts. Given current ground conditions and weather, Momentum will commence their work no later than May 1<sup>st</sup> with 90 days to complete. Momentum feels that they can substantially complete their tasks in approximately 30 days. The building will be placed on-site around the 1<sup>st</sup> of June.

4. **Sidewalk Improvement Project** – Not to be overlooked, this project was kicked off today (the 10<sup>th</sup>) with a pre-construction conference. Mobilization will commence the end of this month with completion by August 8, 2016. We are seeing that speck of light at the end of the proverbial tunnel!
5. **Potholes** – VDOT was very responsive to our request last week to repair potholes within the Town. They were repaired on Friday the 4<sup>th</sup> and Monday the 7<sup>th</sup>. If you notice any that were overlooked, please let me know.
6. **Summer Programs** – Shelley, Kehris & Jeff, along with Susan, have identified dates, times and venues for summer programs at the Pavilion, as set forth in the attachment to this report.

Respectfully submitted,

William G. O'Brien