

**TOWN OF DAYTON
PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
September 15, 2022**

COMMISSION MEMBERS PRESENT: Vice Chair Lauren Rawley, Bradford Dyjak, and Aaron Swindle.

COMMISSION MEMBERS ABSENT: Chair Hunter Barnett and Colton Shifflett.

ALSO PRESENT: Community Development Coordinator and Town Clerk Christa Hall, Central Shenandoah Planning District Commission (CSPDC) Transportation Planners Ansley Heller and Zach Beard.

CALL TO ORDER: Vice Chair Lauren Rawley called the meeting to order at 6:01 p.m.

APPROVAL OF MINUTES: Vice Chair ^{Rawley}~~Barnett~~ asked for a motion to approve the minutes from the Planning Commission meeting of August 18, 2022, as written. As there was no discussion nor revisions to the minutes, a motion was made by Commission Member Dyjak and seconded by Commission Member Swindle and passed unanimously by a vote of 3-0.

COMPREHENSIVE PLAN REVIEW UPDATE: Vice Chair Rawley turned the meeting over to Community Development Coordinator Hall for a staff report. A brief update on the Comprehensive Plan was given. Coordinator Hall thanked the Commission for their efforts on the update and stated that changes and revisions may be made to the Plan up until it is approved by Council in early 2023. She also advised of several possible development projects in Town that may be brought to the Planning Commission for their review in the upcoming months. If and when formal applications are made the Commission will be advised.

Coordinator Hall then welcomed and introduced the CSPDC Travel Planners and turned the floor over to them for a presentation on the update of the Transportation Chapter of the Comp Plan.

COMPREHENSIVE PLAN TRANSPORTATION CHAPTER UPDATE: Ms. Ansley Heller began by thanking the Commission for inviting them to speak. She gave an overview of who the CSPDC is and how they assist local communities. She covered the scope of work that they will be performing for the Town for the update of the Comp Plan Transportation Chapter. She stated that before the Transportation Chapter may be finalized and presented to the Town Council for approval, it must go through a review process with VDOT, which may take up to 90 days. Therefore, they will try to have a final draft of the Plan to the Commission for their recommendation to submit to VDOT in late November. She then introduced her colleague Zach Beard and turned the floor over to him to go over the Land Use Chapter review.

Mr. Beard explained the role of the CSPDC in the update for the Land Use Chapter. They will assist the Town with updating maps, including the Future Land Use Map, which will also identify and designate an Urban Development Area.

Ms. Heller and Mr. Beard led the Commission and staff in an activity to identify important projects that should be included in the Comp Plan Transportation Chapter. An interactive conversation was facilitated to highlight several existing and new projects that should be incorporated into the Plan. The Commission will work on the update and bring back updates for the October Planning Commission meeting, with the intention of presenting a final draft to the Commission in November for their recommendation for submission to VDOT.

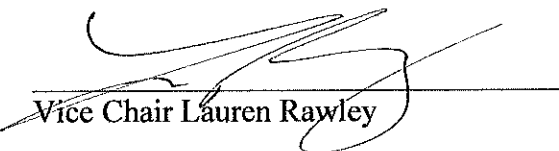
UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: None.

ADJOURNMENT: With there being no further business to come before the Planning Commission, Commission Member Swindle made a motion to adjourn and was seconded by Commission Member Dyjak and passed unanimously. Meeting adjourned at 7:01 p.m.

Respectfully Submitted;


Vice Chair Lauren Rawley


Town Clerk, Christa Hall