

**TOWN OF DAYTON
REGULAR COUNCIL MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
July 11, 2022**

COUNCIL MEMBERS PRESENT: Mayor Cary Jackson, Vice Mayor Bradford Dyjak, Robert Seward, Heidi Hoover, Susan Mathias, Emily Estes, and Bob Wolz.

ALSO PRESENT: Jordan Bowman, Town Attorney; Susan Smith, Town Treasurer; TJ Hooker, Police Lieutenant; and Christa Hall, Clerk of Council and Community Development Coordinator.

CALL TO ORDER: Mayor Jackson called the meeting to order at 6:00 p.m., welcomed guests both in person and those joining remotely as the meeting is also available for live-stream viewing via Zoom. He stated that the Council would only hear public comment from those attending in-person and have signed up to speak and that speakers would be limited to five minutes each. Town Clerk Hall called the roll. Mayor Jackson led the Invocation and the Pledge of Allegiance.

APPROVAL OF MINUTES: Vice Mayor Dyjak made a motion to approve the minutes as written for the Joint Public Hearing and Regular Council Meeting of June 13, 2022; the motion was seconded by Councilperson Wolz and approved by a roll call vote of 6 to 0, with one abstention; the voting recorded as follows: DYJAK—AYE; HOOVER—ABSTAIN; SEWARD—AYE; MATHIAS—AYE; WOLZ—AYE; JACKSON—AYE; ESTES—AYE.

ACTION ITEM: CONSIDERATION OF RESOLUTION REGARDING TIME OF REGULAR MEETING AND INCLEMENT WEATHER MEETING TIMES:

Councilperson Estes made a motion to approve the Resolution as presented and outlined below. The motion was seconded by Councilperson Seward and was approved by a roll call vote of 7 to 0, the voting recorded as follows: DYJAK—AYE; HOOVER—AYE; SEWARD—AYE; MATHIAS—AYE; WOLZ—AYE; ESTES—AYE; JACKSON—AYE.

**RESOLUTION REGARDING TIME OF REGULAR
MEETINGS AND INCLEMENT WEATHER MEETING TIMES**

WHEREAS, the Town of Dayton wishes to establish the time of its regular council meetings, and

WHEREAS, the Town of Dayton wants to empower the Mayor and, if the Mayor is unable to act, the Vice-Mayor to reset the regular meeting time in the event weather or other conditions are such that it is hazardous for members to attend the regular meeting,

NOW, THEREFORE, be it resolved by the Town Council of the Town of Dayton, Virginia,

1. Regular meetings of the Town Council shall be held on the second Monday of each month beginning at 6 p.m.

2. When a meeting date falls on a legal holiday, the meeting shall be held on the day following at 6 p.m. unless otherwise designated by the council.

3. If the Mayor, or, if the Mayor is unable to act, the Vice-Mayor, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting the meeting shall be held at 6 p.m. on the day following.

4. If the Mayor, or, if the Mayor is unable to act, the Vice-Mayor, finds and declares that such weather or other condition continues on the day following, the meeting shall be held at 6 p.m. one week after the originally scheduled meeting.

5. All regular meetings of the council shall be open to the public, unless closed pursuant to state law.

MANAGER'S REPORT

Town Manager Angela Lawrence provided a written report, which is attached. Mayor Jackson highlighted items from her report.

TREASURER'S REPORT

Treasurer Susan Smith provided a written report and added that she had consulted with the auditors who advised that a budget amendment for the ARPA funds should not be necessary.

POLICE REPORT

Chief Justin Trout provided a written report. Lieutenant Hooker reviewed the report for Council.

PUBLIC WORKS REPORT

Public Works Supervisor Adam Meek provided a written report. Mayor Jackson highlighted items from the report.

WATER DEPARTMENT REPORT

Water Plant Operator Jennifer Reppe provided a written report. Mayor Jackson highlighted items from the report.

COMMUNITY DEVELOPMENT REPORT

Community Development Coordinator Christa Hall provided a written report and asked Council if there were any questions.

ECONOMIC DEVELOPMENT REPORT

Economic Development Coordinator Meggie Roche provided a written report. Mayor Jackson highlighted items from the report.

TOWN ATTORNEY REPORT

Attorney Jordan Bowman stated that he had no report.

PUBLIC COMMENT

Deb Crank addressed the Council and provided an update on the Christmas in July event hosted by the Dayton businesses. She advised that the event will be on Saturday, July 23rd and that shoppers will be encouraged to make snowmen ornaments and will need to go to various businesses to get all the pieces to complete. She stated that the Dayton Market has been working on advertising for this event. There will also be a Frozen theme tea party at the Thomas House Restaurant to recognize and help raise money for the Sadie Rose Foundation and Blue Ridge Foster Love. Scotty's Italian Ice will also be available that day. She ended by thanking the Town for the street sweeping that will be done in time for the event.

Cheryl Lyon also signed up to speak. Before she spoke, Councilperson Estes stated that she had attended the recent event held at Silver Lake Mill and that it was a wonderful community event and thanked her for her hard work. Ms. Lyon thanked the Mayor and the Council for the resolution that was passed at the June meeting recognizing her and the newly installed historical marker at the Mill. She also thanked the Town Staff for the continued support and assistance with the bicentennial event.

ECONOMIC & COMMUNITY DEVELOPMENT COMMITTEE REPORT

Councilperson Dyjak stated that there was no report. However, he echoed the sentiments of Councilperson Estes about the great events in Town. He stated that Governor Youngkin had been in Town celebrating the Rockingham Mill expansion grant and that he was pleased to be a part of that wonderful announcement. He congratulated the Town staff and thanked them for their efforts on being awarded with the Downtown Revitalization Grant. He concluded by stating that he was looking forward to all the great things in store for the Town's future. Councilperson Estes asked for clarification on how the grant funds will be used. Councilperson Dyjak explained how the Downtown Revitalization grant works.

FINANCE COMMITTEE REPORT

Councilperson Dyjak stated that there was no report but added a Happy Fiscal New Year and thanked the Treasurer and staff for their efforts on the budget and the audit process.

INFRASTRUCTURE COMMITTEE REPORT

Councilperson Seward stated that there was no report.

PARKS, RECREATION & BEAUTIFICATION COMMITTEE REPORT

Councilperson Seward stated that there was no report.

PERSONNEL COMMITTEE REPORT

Councilperson Mathias stated that there was no report.

POLICE COMMITTEE REPORT

Councilperson Hoover stated that there was no report. However, she reminded everyone of the upcoming National Night Out hosted by the Dayton Police Department to be held on August 2nd. She encouraged everyone to come out and support the community and the officers.

MAYOR AND COUNCIL REPORT

Mayor Jackson stated that he also echoed the previous wonderful comments about the Town events and added that they have been great at engaging the entire community. He also commended Manager Lawrence and her team for the recent successful completion of several projects that have been long overdue. Specifically, the Town obtaining a street sweeper and setting up a key card system for the Town Hall. Finally, he commented on how nice the new Town vehicles look with the new seals on them. He then asked if anyone else had any comments and there were none.

UNFINISHED BUSINESS

None.

NEW BUSINESS

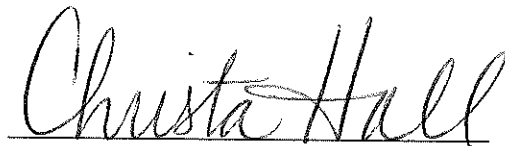
None.

ADJOURNMENT

With there being no further business to come before the Council, Councilperson Estes made a motion to adjourn, and Councilperson Mathias seconded the motion; motion passed unanimously. The meeting adjourned at 6:27 p.m.

Respectfully Submitted,


Cary Jackson, Mayor


Christa Hall, Clerk of Council

ATTACHMENT TO DTC 7.11.22 REGULAR MEETING MINUTES

Town Manager

Staff Report

June 2022

Personnel

- 1) We continue to monitor and react appropriately to COVID cases among staff.
- 2) I am so thankful for the loyal and hard-working staff that we have in the Town. As many struggle to find and keep good staff, we are fortunate that they have chosen to serve the Town.

Public Works, Roads, Facilities

- 1) Water Plant Upgrade:
 - a) Construction is on schedule and going well.
- 2) Road resurfacing: VDOT paved in front of Cargill. Contractors filled cracks in some streets in town and surfacing will be completed on those streets soon.

Finances

- 1) The fiscal year ended on June 30th. The Town is still in great shape financially.
- 2) The new fiscal year begins July 1.
- 3) The ARPA funds budgeted for this fiscal year were not received by June 30th. We received information from the state that they received the funds from the federal government on June 27 and will forward them to us within 30 days.
- 4) We may need to transfer funds from investments to checking, depending on the timing of the ARPA deposit. We will work with finance committee on the matter.

Other

- 1) Meggie and I participated in meetings with the PDC regarding the Business District Revitalization Grant. We are forming the initial management team that will meet in July and planning a public information meeting for August.
- 2) I continue to assist Christa with the Comprehensive Plan update and meetings.
- 3) Christa and I attended a meeting regarding a housing study received by the PDC. Christa will continue to serve on a committee for the project.
- 4) Several staff members joined the Vice-Mayor at Rockingham Cooperative for the Governor's announcement of the mill's expansion and related grant.
- 5) The office server was replaced with a lease beginning July 1. We also changed to an updated Microsoft system including email. We are still working out some details and kinks.
- 6) The key card system was installed in town hall. Susan and I are the administrators of the system.
- 7) I attended several community events including an event at the Mill and a town concert.
- 8) I attended the STAMP program specifically for Dayton and Bridgewater businesses to gain information for building their businesses. Unfortunately, although it was advertised several times to businesses in Dayton and Bridgewater, only one business owner attended from Dayton. Meggie will share key points with businesses in upcoming business e-newsletters.
- 9) I participated in ICMA Generational Workforce webinar.

Items for Discussion and/or Consideration

- 1) Possible approval to advertise retroactive budget amendment public hearing. More information will be available by meeting time.

Budgeted Capital Projects Status

Project	Status	Comments
Police Vehicle	Grant received. Vehicle Received. Decals and most equipment installed. Awaiting 3 additional pieces of equipment to close out grant.	
Greenway Project	Rail has been installed from the former end point to the bridge to enhance safety.	Rail cost will allow us to also complete electricity plan with the funds that were carried over.
King Street Extension Path	Field survey completed.	More research is needed.
Wayfinding Signage Program	See Meggie's report	
Sidewalks	Quote received.	Projected completion August due to contractor schedule and concrete supply issues.
Parks	Nothing planned currently	For savings purposes.
Public Works Vehicle	Truck purchased and received.	
Ventrac Mower	Completed. Additional mowers approved by council have been received.	
Key Card System	System was installed and is functioning.	
Water Line Extension	Agreement going to City attorney before review by Town.	Extension of line near Walmart to City water for emergency purposes.
Water Plant Equipment	Project underway.	Project to be completed April 2023.
Park land acquisition	Nothing planned.	For saving purposes only.
Water/Sewer Lines	Nothing planned currently.	
Hydrants	Line and hydrant installed.	Ft. Harrison area
Generator	Installed at well 4. Fencing installed.	
Water Dept. Service Truck	Truck purchased.	Awaiting delivery. Capital funds will be carried over as the delivery is expected in July now.

Respectfully submitted,

Angela A. Lawrence