



## **Town of Dayton Police Department 2019 & 2020 Annual Report**



**Justin G. Trout**  
*Chief of Police*

***<https://daytonva.us/town-departments/police-department/>***



## **A Message from the Police Chief, Justin G. Trout**

Welcome to the Town of Dayton Police Department's 2019-2020 Annual Report. The Dayton Police Department is proud to serve a friendly and supportive community. The Dayton Police Department is a full service law enforcement agency providing 24 hour service year round.

The department works closely with the Towns of Bridgewater, Timberville, Broadway, Grottoes, the City of Harrisonburg , and the Rockingham County Sheriff's Office to maintain a quality of life where community members feel safe while enjoying the town. The Dayton Police Department has been working to achieve accreditation through the Virginia Law Enforcement Professional Standards Commission. Accreditation ensures that the department is following best practices with policy and procedure, and measures the quality of a department. Dayton will continue to work towards this goal in the coming year.

2019 brought a lot of changes to the department. The department began to rebuild and rebrand itself from past years. The implementation of community events, community surveys, and the Chief's Town Hall meeting helped with implementation and change. 2020 has been an extremely difficult year for everyone due to the Covid-19 pandemic, protests, and elections. The Town of Dayton has weathered the storms of 2020 very well.

The 2019-2020 annual report will highlight the department efforts in crime reduction through criminal investigations, security checks, extra patrols, and traffic enforcement. We will also highlight the departments community involvement.

The police department's efforts in providing a safe community could not be possible without the support of the Town Manager and Town Council. We want to thank them for their professionalism and support they have provided in 2020. In 2021, the department will most certainly move forward and face issues with the same professionalism to provide a safe community for residents, businesses, and visitors.

A handwritten signature in black ink, appearing to read "Justin G. Trout", with a large, sweeping flourish at the end.



# Table of Contents



Chief's Letter .....	2
Table of Contents .....	3
LE Code of Ethics .....	4
Chain of Command .....	5
Mission Statement .....	6
Vision Statement .....	7
Core Values .....	8
Department Personnel .....	9
Quick Fact Sheet .....	10
Accreditation .....	11
State and Federal Compliance ....	12
Crime Statistics .....	13-16
Traffic Statistics .....	17-21
Training .....	22-26
Technology .....	27
Property & Evidence .....	28-29
Community Relations .....	30-33
Closing .....	34

## Dayton Police Department

Non-Emergency:

(540) 436-4436

Emergency:

911

Website: <https://daytonva.us/town-departments/police-department/>

Physical Address:

Dayton Police Department  
125-A Eastview Street  
Dayton, VA 22821

## 2020 Annual Report

### Annual Report Contributors

Chief Justin Trout

Lieutenant Travis (TJ) Hooker

### Annual Report Editor

Christa Hall



On the cover: 2013 Ford Interceptor Utility and a 2020 Ford Interceptor Utility with the VFW Tank.

If you have any questions or concerns about this report, please contact: [jtrout@daytonva.us](mailto:jtrout@daytonva.us)



## Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

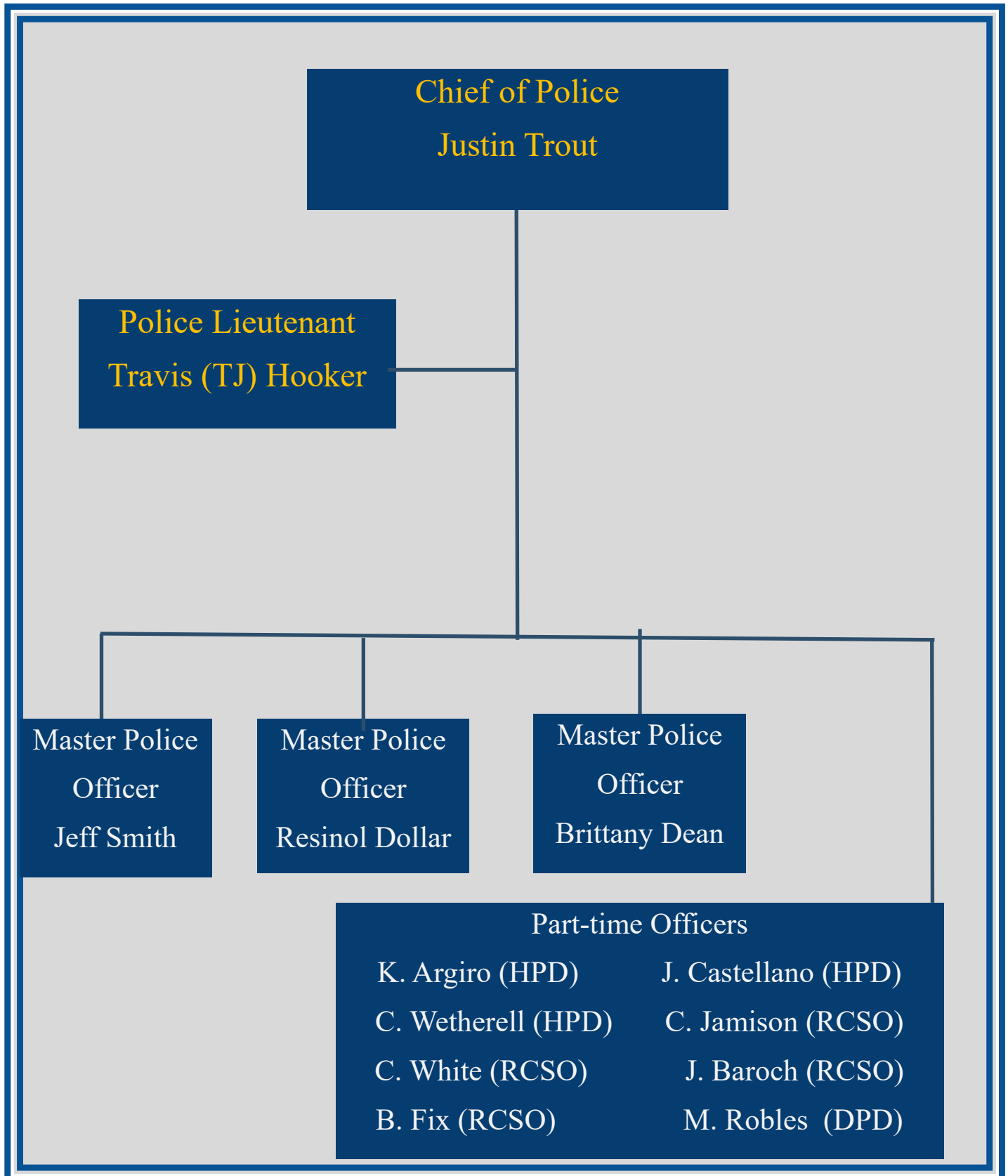
I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession... law enforcement.





## Chain of Command



# Mission Statement

**The Dayton Police Department is committed to promoting a safe town through enforcement of laws, the prevention of crime, and education of laws, while providing excellence in public service through partnerships with our community.**



# **Vision Statement**

**In partnership with the community, The Dayton Police Department will:**

**Impartially enforce the law.**

**Protect the lives and property of our citizens, businesses, and visitors.**

**Reduce crime and the fear of crime by proactively pursuing violators of the law.**

**Maintain a high standard of integrity.**

**Provide police services to all with respect and courtesy.**



# **Core Values**

## **Integrity**

Being ethical and honest in the enforcement of laws.

## **Respect**

For community members, department members, and visitors regardless of age, race, gender, beliefs, or lifestyles.

## **Professionalism**

Striving to exceed the expectations of our community in our police services and job performance.

## **Commitment**

To maintain a safe community through proactive community policing.

## **Partnership**

Working closely with the community, businesses, and organizations is the foundation to our policing model.





# Department Personnel



Chief Justin Trout



Lieutenant Travis (TJ) Hooker



MPO Jeff Smith



MPO Resinol Dollar



MPO Brittany Dean





## Quick Fact Sheet

Population for the Town of Dayton.....	1,651
Square Miles.....	1.2 Sq. miles
Town Budget .....	\$6,220,992
Police Budget .....	\$645,000
Sworn Officers.....	5
Total Calls for Service.....	5,548
Traffic Stops .....	623

### **Non-Violent Offenses**

Total.....	77
Larceny .....	11
Burglary.....	3
Drug Offenses.....	16
Disorderly Conduct .....	39
Counterfeiting.....	2
Fraud/Scam.....	6

### **Violent Offenses**

Total.....	26
Assault .....	2
Domestic Assault.....	13
Threats/Intimidation .....	9
Sex Offense .....	2



## Accreditation

In October of 2019, The Dayton Police Department began working toward accreditation. Accreditation is an ongoing process where agencies evaluate policy and procedure from established criteria, and comply with that criteria verified by an independent and authoritative body. The criteria and standards are guidelines for developing policy that represent quality service delivery. The department policies and procedures are evaluated for compliance by trained independent professional peers.

There are 190 standards divided into four subject areas: Administration, Operations, Personnel, and Training.

Administration covers the day-to-day management of the organization. Agency mission, goals, and public service roles are evaluated to meet compliance. Administration contains 78 standards under 25 topic areas.

Operations is where most direct delivery of services are found. Operations contains 69 standards under 14 topics that cover patrol and criminal investigations to name a few.

Personnel policies govern employment and work environment such as hiring, performance evaluations, and discipline. There are 35 standards in 11 topics contained in the personnel section.

The smallest, but one of the most important subject areas that influence other policy areas is Training. Training contains 8 standards in 4 topic areas.

All standards contain at least two components, and may be divided into four parts.



# State and Federal Law Compliance

## State Compliance

Effective July 1, 2020, HB1250 became law. The Dayton Police Department began collecting traffic stop data as required by 2020 Acts of Assembly Chapter 1165, the *Community Policing Act*. The act states that an officer who stops a driver of a motor vehicle must collect the following data: race, ethnicity, age, gender, reason for stop, location of stop, whether a summons/ warning/ or arrest was made, what violation or crime was charged, and whether the person or vehicle was searched. The department must also report use of force encounters as part of the requirements for HB1250 monthly.

## Federal Compliance

On June 16, 2020, President Trump issued Executive Order 13929, *Safe Policing for Safe Communities*. The Executive Order directed the U.S. Attorney General to issue standards for safe policing—most notably standards regarding the use of force to assure the public that police will have clear standards on the use of force and be held accountable for adherence to those standards.

In order to receive federal funding, all Virginia Law Enforcement Agencies were required to submit policies for review to show compliance to the Program Manager for the Virginia Center for Accreditation, Department of Criminal Justice Services, Derrick Mays. The department submitted 6 policies for compliance review. The Dayton Police Department received their letter of compliance on December 16, 2020.





# Crime Statistics

The Dayton Police Department is a full service law enforcement agency providing 24 hour coverage 365 days a year. The department accomplishes this by employing 5 full-time and 8 part-time police officers. Officers work 12-hour shifts, either 6a-6p or 6p-6a.

In 2020, the Dayton Police Department had 5,548 incidents. This number includes but is not limited to calls for service, vehicle crashes, traffic stops, consensual encounters, and residential and business checks.

The Dayton Police Department documents all calls for service and encounters. IBRs (Incident Based Reporting) are completed for cases that must be reported monthly for national tracking under the National Incident-Based Reporting System (NIBRS). Incident supplements are completed for calls for service where the crime does not meet the criteria for UCR tracking purposes. Officers also complete field interviews during consensual encounters to document their interaction with a person.

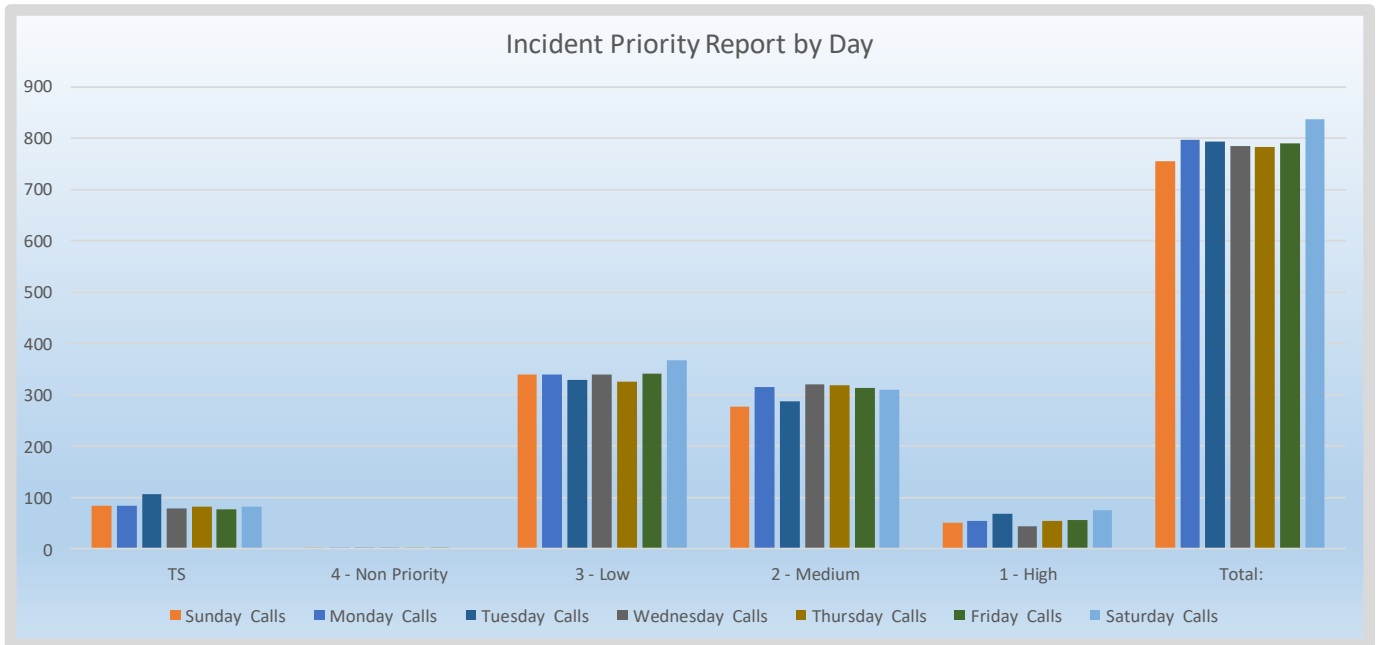
## NIBRS

The FBI oversees NIBRS. NIBRS can provide more useful statistics to promote constructive discussion, measured planning, and informed policing.

All Virginia Law Enforcement agencies report IBRs to the State Police. The State Police then disseminate the data to the FBI.



# Crime Statistics



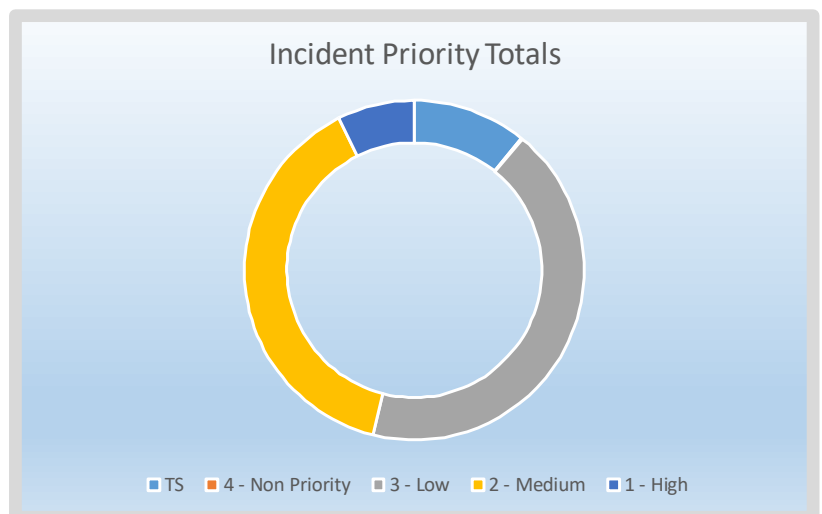
## What are Incident Priorities?

**Priority 1-** These calls involve the imminent loss of life or property, where the suspects are either actively committing the offense or all parties are still on-scene.

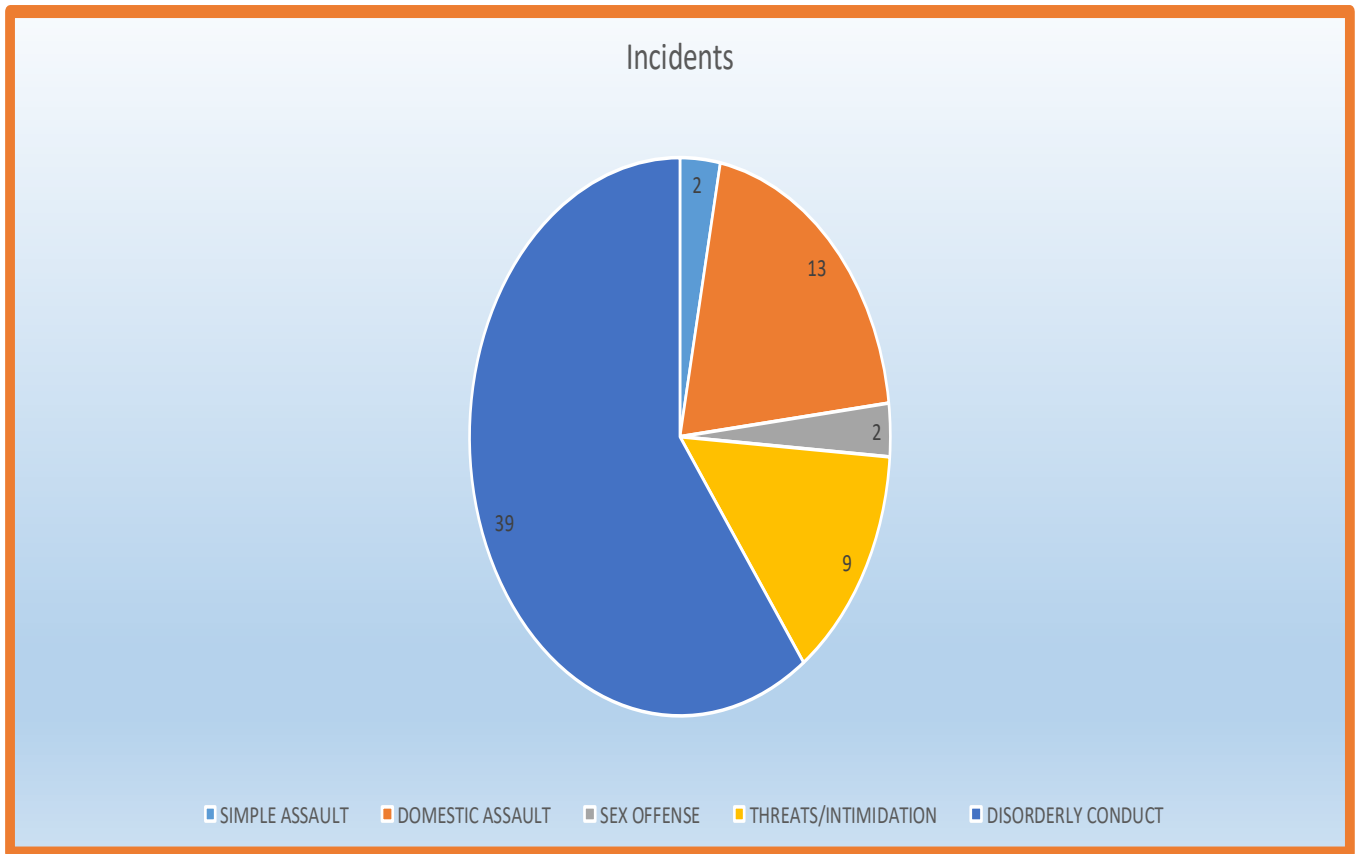
**Priority 2-** These calls are similar to Priority 1 calls and often involve many of the same offenses. The difference is that the offense is no longer being committed and the suspects may be in the area, but not at the scene.

**Priority 3-** Covers most non-emergency situations. These are incidents where there is no immediate threat to human life or safety and all involved parties are still on scene.

**Priority 4-** where life or property is not at risk and an immediate police response will not likely prevent further injury or loss of property and will likely not adversely impact an investigation.



# Crime Statistics

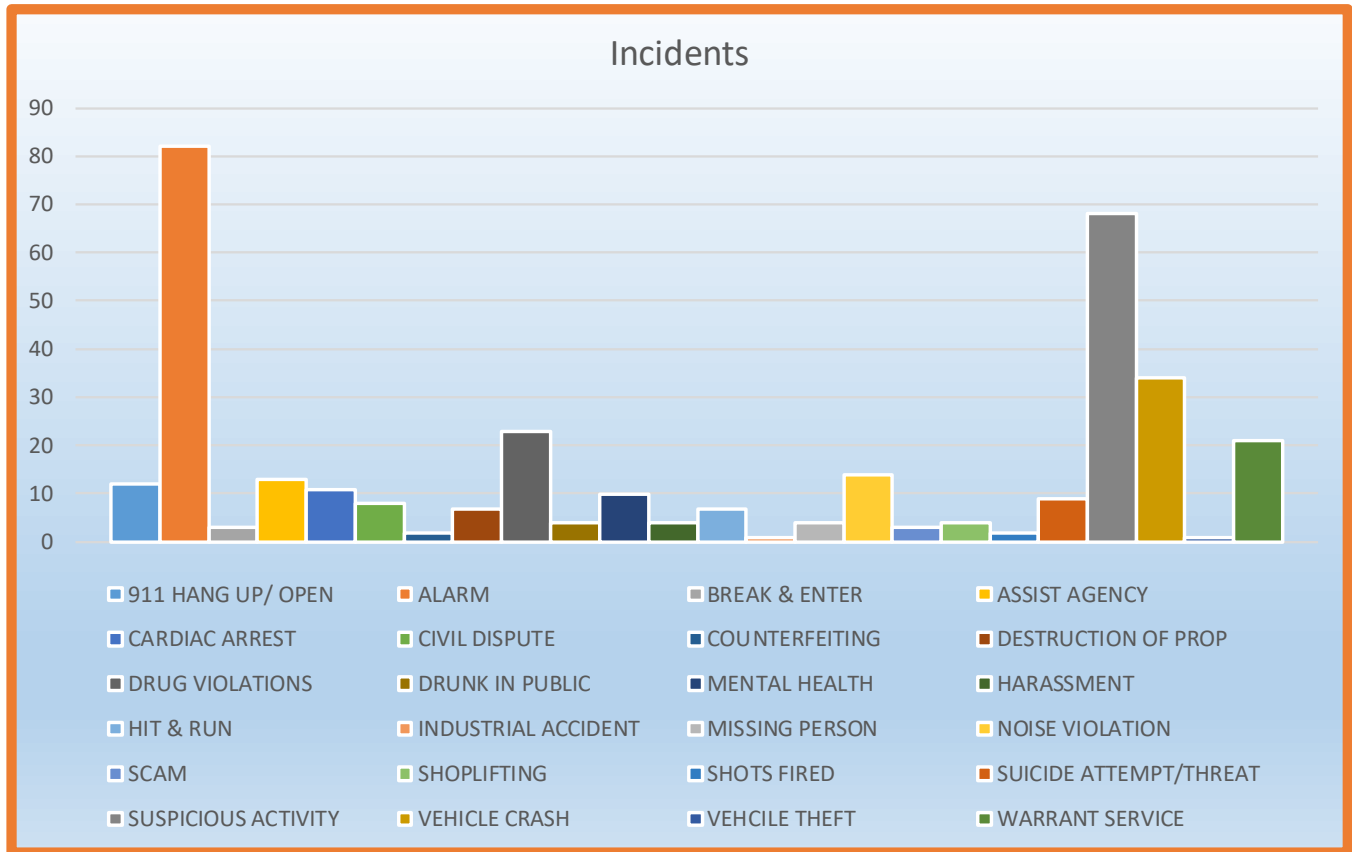


These are some of the more serious crimes Dayton Officers responded to in 2020. Dayton Officers work the investigation from start to finish. They respond to the call, gather all pertinent information, collect evidence, take pictures, write the report, and prosecute the case in court.



Officer Dean packaging evidence for a drug case

# Crime Statistics



Dayton Police Officers respond to a wide variety of calls for service. Police officers in towns respond to all the same types of crime as larger cities and counties, just on a smaller scale. Dayton officers are very knowledgeable and handle all calls from the response, to the investigation, and then to the prosecution.



Officer Smith at the Dayton Farmers Market for a commercial alarm call



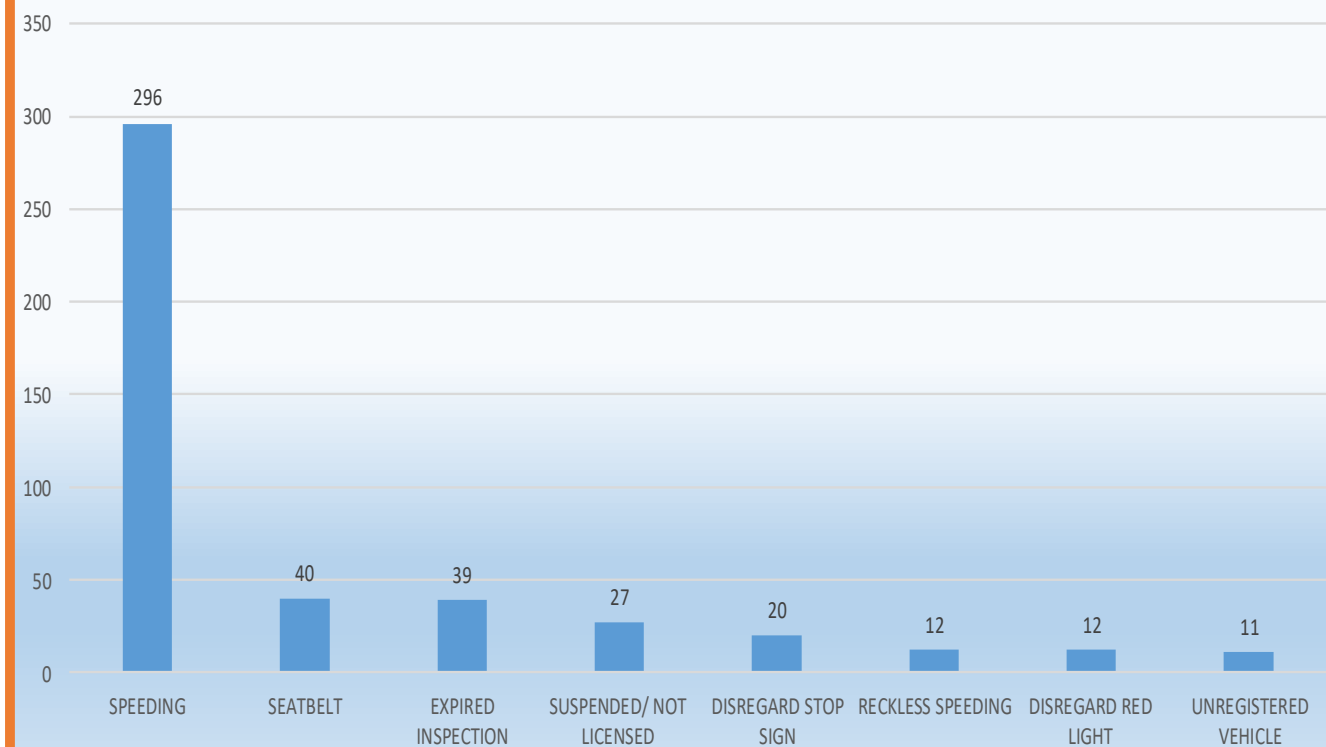
# Traffic Enforcement

For 2020, the Dayton Police Department conducted **623** traffic stops, issued **545** summonses, and issued **85** warnings for traffic and vehicle related violations. The department receives grant funding from DMV for selective enforcement in the areas of speed and occupant protection. The department participated in Click It or Ticket, and the Drive Sober Get Pulled Over campaigns. Grant funds are utilized to reduce traffic crashes with education and enforcement efforts.

## Most Common Traffic Violations

Speeding	296	Seatbelt	40
Expired Inspection	39	Suspended/ not Licensed	27
Disregard Stop Sign	20	Reckless Speeding	12
Disregard Red Light	12	Unregistered Vehicle	11

## Most Common Traffic Violations

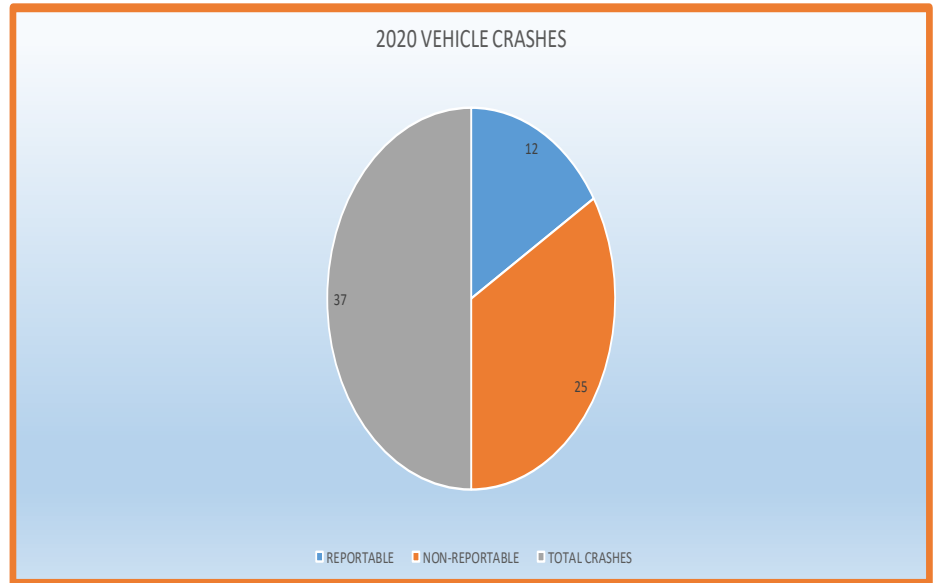


# Traffic Enforcement

In 2020, the Dayton Police Department responded to 37 traffic crashes. The Dayton Police Department investigated 12 reportable crashes, and 25 non-reportable crashes.

What makes a  
Crash reportable?

- Motor Vehicle or it's load
- On a Public Roadway
- Crash involves injury or death
- Damage of \$1500 or more



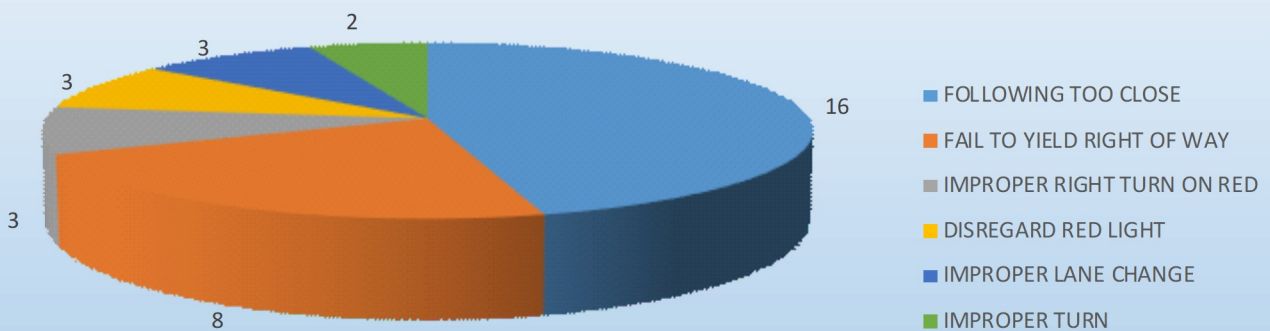
Reportable Traffic  
Crash at John Wayland  
Highway and  
Huffman Drive.

# Traffic Enforcement

## Most Common Causes of Crashes

Following Too Close	16	Fail to Yield Right of Way	8
Improper Right Turn on Red	3	Disregard Red Light	3
Improper Lane Change	3	Improper Turn	2

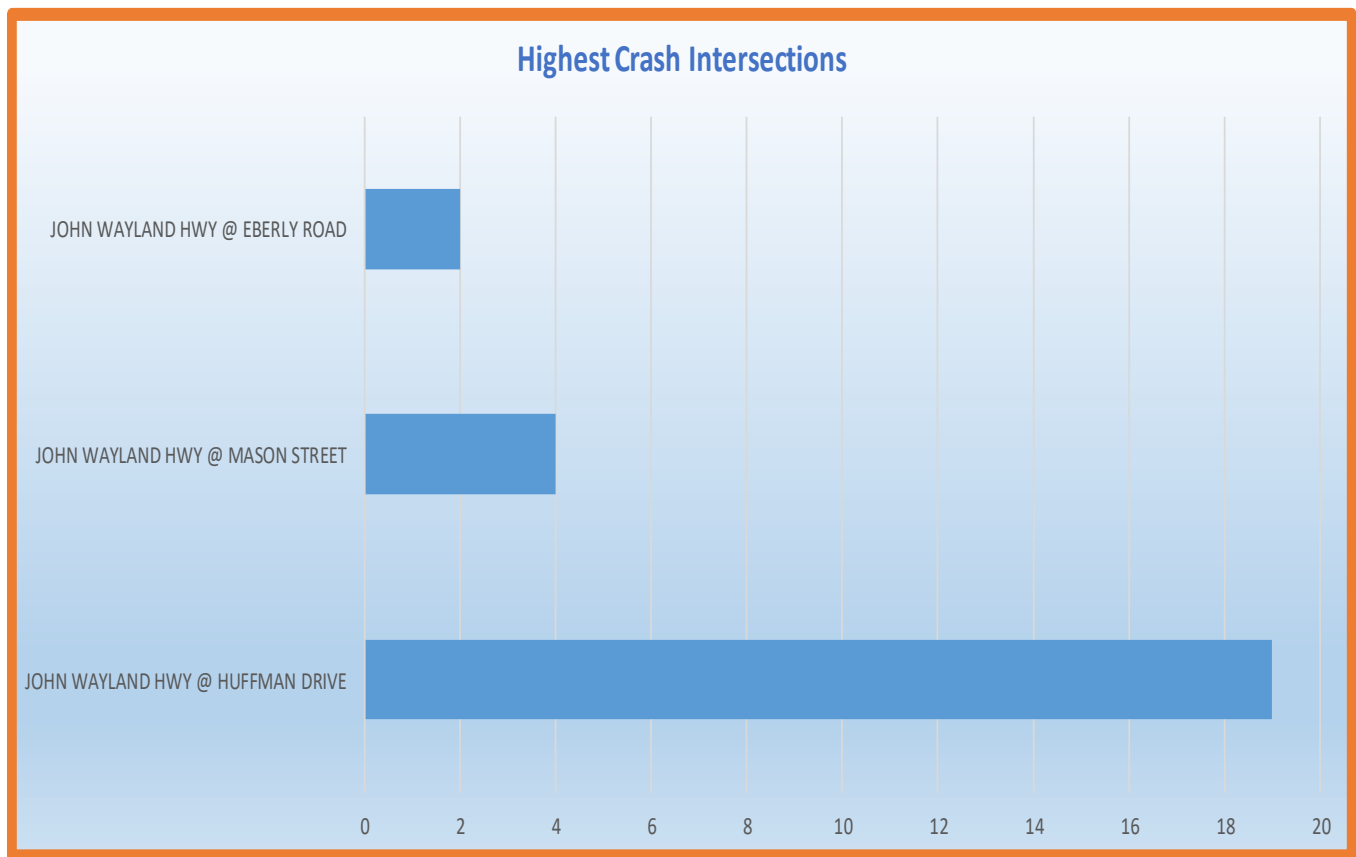
Most Common Causes of Crashes



# Traffic Enforcement

## Highest Crash Intersections

John Wayland Hwy at Huffman Drive	19
John Wayland Hwy at Mason Street	4
John Wayland Hwy at Eberly Road	2



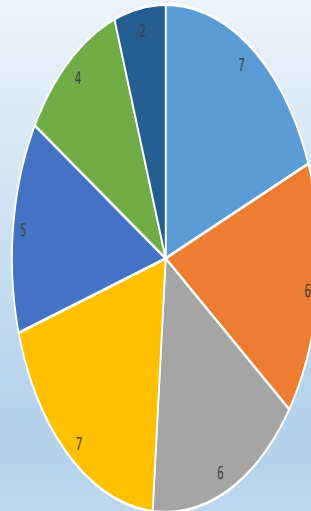


# Traffic Enforcement

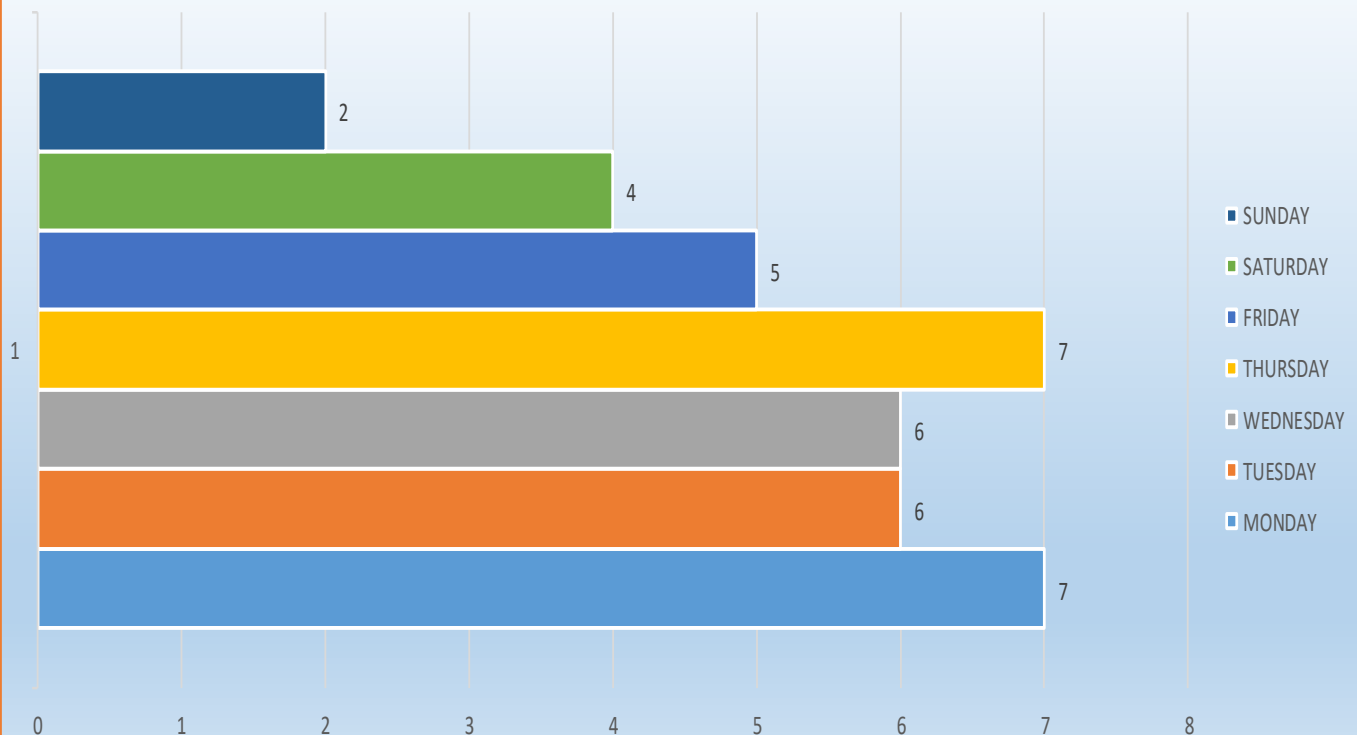
## Crashes by Day of the Week

Monday	7
Tuesday	6
Wednesday	6
Thursday	7
Friday	5
Saturday	4
Sunday	2

Crashes by Day of the Week



Crashes by Day of the Week





# Training

Training is vital to an officer's ability to provide quality services to the community. The law enforcement profession is always progressing and changing due to current events, case law, and technology. Constant training improves officer conduct, greatly develops their interpersonal skills, improves competence, communication, and confidence which improves overall knowledge, skills, and abilities.

The Dayton Police Department is a member of the Central Shenandoah Criminal Justice Training Academy (CSCJTA). Dayton Police Officers attend a forty hour in-service every two years at CSCJTA involving career development, legal, and cultural diversity to maintain their DCJS certification. CSCJTA offers 85 other courses throughout the year both in class and online to improve their knowledge in various fields.

The Dayton Police Department is also a member of the Rockingham Police Town Group (RPTG). RPTG was created to provide vital training to the towns in Rockingham County. Dayton, Bridgewater, Broadway, Timberville, and Grottoes make up the RPTG. RPTG trains four times a year. The training includes, firearms, yearly firearms qualifications, Taser, defensive tactics, driving, scenario based training, and de-escalation training. Chief Trout and Lieutenant Hooker are the training coordinators and lead instructors for the RPTG.

Dayton officers attend various training sessions in house during the year. These trainings include but are not limited to police policy and procedure, bloodborne pathogens, CPR/AED, biased based policing, legal, and any other training that is dictated by current trends and events.

Dayton officers attend various conferences throughout the year as well. In 2019-2020, the CSCJTA Leadership conference, Virginia Chiefs of Police Conference, the Virginia Law Enforcement Professionals Standards Commission/ Accreditation conference, and the International Association of Property and Evidence Custodians Conference were attended. Conferences allow for new training and networking with other law enforcement agencies and professionals throughout the state.

Officers have the ability to attend training in any areas they would like to improve upon, or areas of law enforcement they are not familiar with.



# Training

## INSTRUCTOR/ RE-CERTIFICATION COURSES

- FIREARMS INSTRUCTOR RE-CERTIFICATION
- DEFENSIVE TACTICS INSTRUCTOR RE-CERTIFICATION
- DRIVING INSTRUCTOR RE-CERTIFICATION
- GENERAL INSTRUCTOR RE-CERTIFICATION
- RADAR INSTRUCTOR RE-CERTIFICATION
- CIVILIAN RESPONSE TO ACTIVE SHOOTER INSTRUCTOR
- REVIVE INSTRUCTOR COURSE
- RADAR USER RE-CERTIFICATION
- VCIN RE-CERTIFICATION
- TASER RE-CERTIFICATION
- INTOX EC/IR2 BREATH TECH OPERATOR RE-CERTIFICATION
- 40-HOUR LAW ENFORCEMENT RE-CERTIFICATION



## CONFERENCES

- CSCJTA LEADERSHIP CONFERENCE
- VALEAC ACCREDITATION CONFERENCE



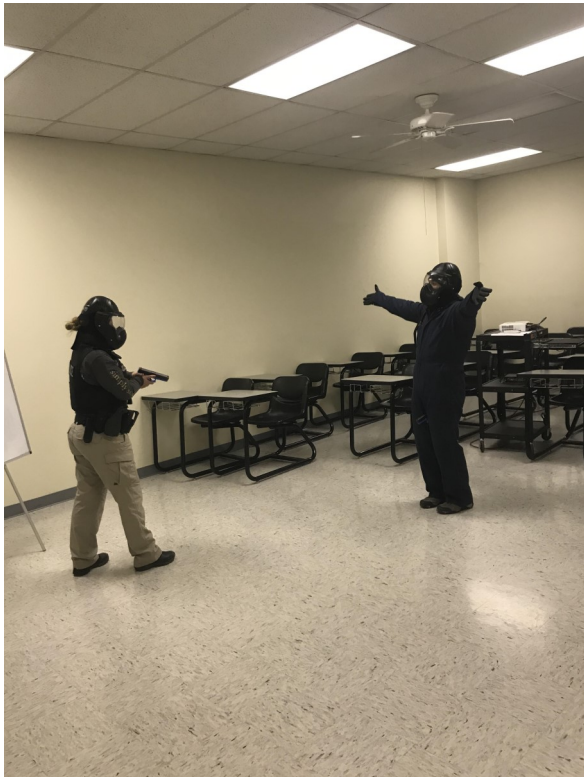


# Training Courses

- ACTIVE THREAT INTEGRATED RESPONSE
- VACP NEW CHIEFS COURSE
- VIRGINIA LEGAL UPDATE
- BIASED-BASED POLICING
- IMPLICIT BIASED
- COMMUNITY POLICING
- DE-ESCALATION
- USE OF FORCE
- SEARCH AND SEIZURE
- DOMESTIC TERRORISM AND HATE GROUPS



- BOMB THREAT RESPONSE
- NIMS/ICS REFRESHER COURSE
- BLOODBORNE PATHOGENS
- AIRBORNE & BLOODBORNE PATHOGENS
- COVID-19 FOR LAW ENFORCEMENT
- INFECTIOUS & COMMUNICABLE DISEASES
- SUBSTANTIAL RISK ORDER COURSE
- VIRGINIA LEGISLATIVE UPDATE
- POLICY REVIEW TRAINING QUARTERLY OR AS NEEDED



Lieutenant Hooker playing the suspect for scenario based training.



Officer Dean utilizing a barricade for rifle training at the HPD outdoor range.



# Training Statistics

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020*</u>
TRAINING HOURS	365	462.5
TRAINING COURSES	40	73

**TOTAL TRAINING HOURS FOR 2019-2020**

**827.5 HOURS**

*\*During 2020, some trainings and conferences were limited due to the Covid-19 pandemic.\**





# Training Facilities



CSCJTA NORTH CAMPUS ENTRANCE



AERIAL PHOTO OF THE NORTH CAMPUS BUILDING AND DRIVING FACILITY



Officer Smith in the parking lot of the North Campus wearing protective gear and mask for scenario-based training using simunitions



HPD 25 yard pistol Range utilized by the Dayton Police Department



# Technology

In 2019, the department started the implementation process for the Tyler technologies Computer Aided Dispatch (CAD) system for all police vehicles. The system became fully operational in November of 2019. The CAD system allows officers to do their job without overburdening dispatchers. Officers can run people, operators' licenses, and vehicle registrations from their Mobile Data Terminals (MDT) in their police vehicles. The new system also allows officers to complete reports and add case comments in the CAD system. Officers can add alerts that other officers will see if they respond to a residence or stop a car where an alert has been added. This greatly improved officer safety. The department also purchased the Brazos e-citation system. Officers can use the CAD system to print traffic summonses instead of hand writing them. Officers can write up to 9 offenses on each e-citation. The e-citation printers are mounted under the MDT dock. Some advantages to e-citation are ease of use, reduces a violator's time held on a traffic stop, limits transcription errors, tickets are uploaded directly to the courts, and it allows officers to patrol more. The total cost for the MDTs and related equipment was \$45,000. The Town of Dayton paid \$20,300, and the remaining \$24,700 was paid for by the USDA grant that was awarded to the Town.

The Department was also awarded a USDA grant for the purchase of a new police vehicle. Total cost of the new vehicle and related police equipment was \$41,924.40, with the grant covering \$25,000 of the cost.



MDT mounted in a Dayton Police vehicle

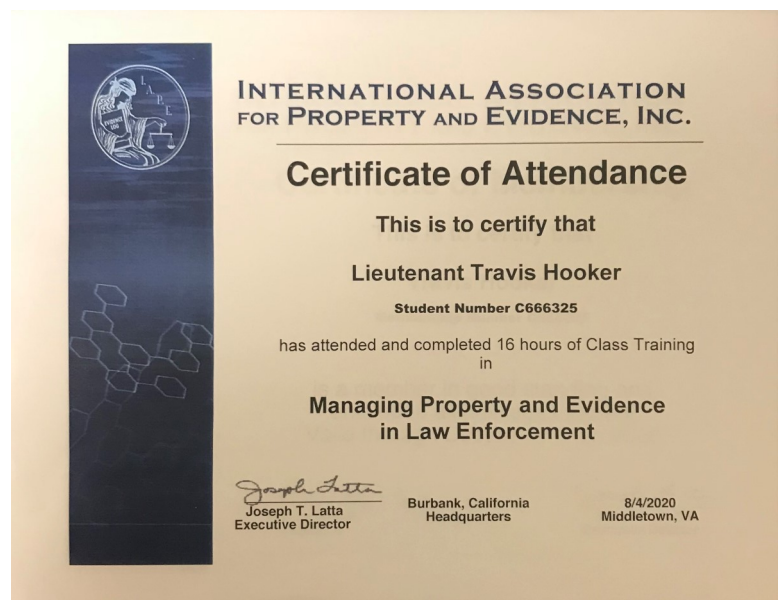




# Property & Evidence

Property and evidence was an area found to be in need of reorganization. Lieutenant Hooker found a course held by the International Association for Property and Evidence, INC (IAPE), which certifies an officer in the proper handling of property and evidence. Lieutenant Hooker attended a 2-day course to become certified in Managing Property and Evidence in Law Enforcement, and became a certified Property and Evidence Specialist. Lieutenant Hooker also became a member of the IAPE. This was an intensive course that covered the following:

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Sexual Assault Handling</li><li>• DNA Storage Issues</li><li>• Audits and Inventories</li><li>• Documentation</li><li>• Packaging Standards</li><li>• Design Criteria</li><li>• Shelving / Lockers</li><li>• Space Utilization</li><li>• Bar Codes</li><li>• Firearms Handling</li></ul> | <ul style="list-style-type: none"><li>• Drug and Narcotics Handling</li><li>• Money Safeguards</li><li>• Purging Guidelines</li><li>• Evidence Auction</li><li>• Diversion Procedures</li><li>• Bio-Hazards / HAZMAT Materials</li><li>• Disposal Procedures</li><li>• Liabilities / Case Studies</li><li>• Accreditation / Certification</li><li>• Security</li></ul> |
|--|--|





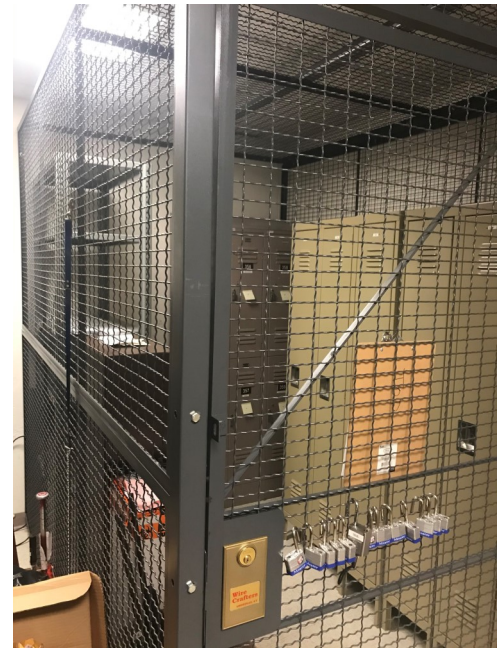


# Property & Evidence

Lieutenant Hooker has spent countless hours reviewing prior year cases and evidence logs to determine what evidence could be destroyed. Lieutenant Hooker has completed 81 destruction orders. The department developed procedures and forms to improve property and evidence efficiency. Property and Evidence is an area that can cause an agency to not become accredited. The new Tyler system has made the entire process of tracking and logging property and evidence easier and more efficient. Lieutenant Hooker has entered every evidentiary item into the Tyler system.



Property and  
Evidence Room



Lieutenant Hooker's  
IAPE Membership

# Community Relations

The Dayton Police Department utilizes community events and interaction to improve community relations. The department partnered with the Dayton Farmers Market and Braithwaite Studios to host the department's Coffee with a Cop events. These events allow Dayton community members to learn more about the officers, the department, and most importantly, this event allows officers to learn more about the community needs and how the department can improve police services.

The department also partnered with Grammmies Ice Cream to host Cones with a Cop. This event allows children to interact with officers, see equipment utilized, see inside police cars, and most importantly, the children get to have ice cream with the officers.

Participating in National Night Out was a goal the department had for 2020. Unfortunately with Covid-19, the department had to make changes to the event. The department decided to drive through town for National Night Out and pass out goodies to kids, and thank community members for their support.

The department asked the community for their input in the form of a community survey. The survey was sent out in the Dayton newsletter, and was available on the town website. The answers to the survey aided the department in creating goals and objectives to improve the services provided by the department.

Transparency with the community is a key factor in improving community relations. Providing transparency, Chief Trout held the Chief's Town Hall event. This event allowed the community to hear from the Chief of Police about the department's goals and objectives, and the direction of the department. This event also allowed community members to ask questions and voice concerns.

The department participates in all town events, providing security during Dayton Days Autumn Celebration and the Redbud Festival. The department also provides escorts for various parades throughout the year.

Dayton officers have a close relationship with Wilbur Pence Middle School (WPMS). Dayton officers are at WPMS every morning and afternoon providing traffic control. Throughout the day, officers walk through the school interacting with students and staff. The department participates in lockdown and fire drills. Officers teach various classes and participate in the bicycle safety ride through town.






# Community Relations

JOIN YOUR **DAYTON POLICE** FOR

**coffee**  
with a  
**COP**




**Saturday, October 26, 2019**  
Braithwaite Studios • 09:00 a.m. - 11:00 a.m.  
415 Mason Street • Dayton, VA 22821

---


JOIN YOUR NEIGHBORS AND THE DAYTON POLICE OFFICERS FOR COFFEE AND CONVERSATION!

No agenda or speeches, just a chance to ask questions, voice concerns and get to know the officers in your neighborhood!


For more information, please contact:  
Officer T. J. Hooker at Dayton Police  
Department 540.879.2161




**DAYTON POLICE**



CONES  
With A  
**COP**





**Saturday, August 10th, 2019**  
At GRAMMIE'S ICE CREAM • 1:00 pm - 2:00 pm  
3094 John Wayland Highway • Dayton

---

JOIN THE DAYTON POLICE DEPARTMENT FOR ICE CREAM AND CONVERSATION!

This event is for children of all ages to meet police officers, ask questions, and see police equipment!  
Ice Cream for children courtesy of Grammie's Ice Cream!

For more information, please contact:  
Officer T. J. Hooker at Dayton Police  
Department 540.879.2161  
Thooker@daytonva.us

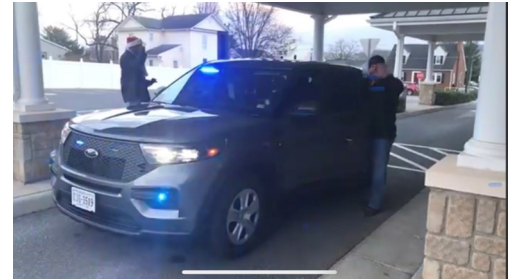

# Community Relations



Officer Dean handing out goodies at NNO



Officer Dollar speaking with a resident during NNO



Dayton PD getting ready to escort Santa and Ms. Clause around the town



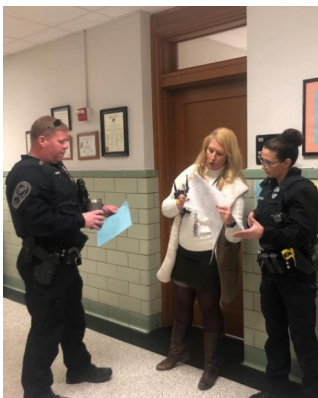
Chief Trout answering questions at Cones With a Cop



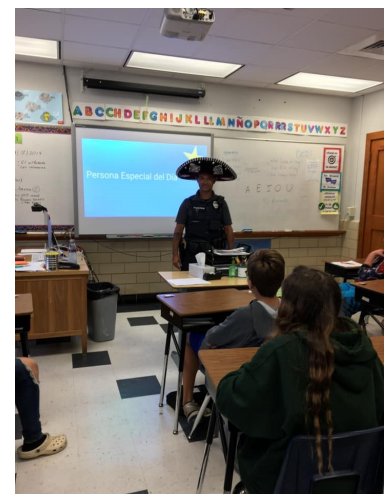
Officer Dollar speaking with Ms. Braithwaite at Braithwaite Studios



Lieutenant Hooker and Officer Papotnik at the Cones with a Cop event



Chief Trout and Officer Dean speaking with WPMS Assistant Principal Shank about a lockdown drill



Lieutenant Hooker teaching a Spanish class at WPMS



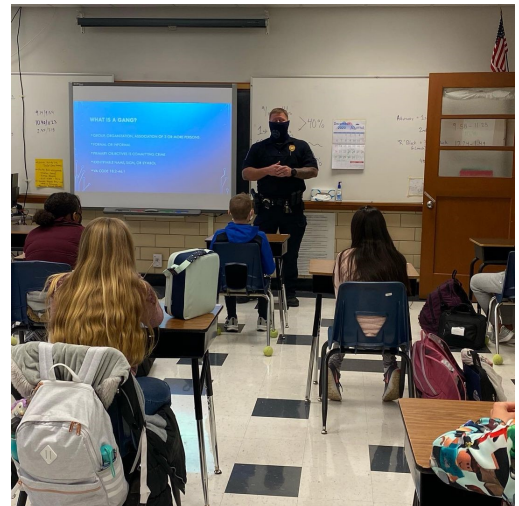
# Community Relations



Lt. Hooker having a discussion with a community member at Coffee with a Cop



Officer Dean speaking with a student at WPMS



Chief Trout teaching violence prevention at WPMS



Officer Smith with Santa and Ms. Clause at the Dove Park Tree Lighting



Officers Dean, Dollar, and Smith with Ms. Waggy at Coffee with a Cop



Chief Trout during WPMS bicycle safety course ride through Dayton

The Dayton Police Department would like to thank the following people for their support of the police department:

**Town Council Members**

Mayor Sam Lee

Vice Mayor Jeff Daly

Cary Jackson

R.J. Ohgren

Bradford Dyjak

Tara Worthy

Dale Rodgers

**Town Manager**

Angela Lawrence

**Administrative Staff**

Christa Hall

Susan Smith

**Dayton Community Members, Businesses , and Organizations**

