

**TOWN OF DAYTON
PLANNING COMMISSION
SPECIAL CALLED MEETING & PUBLIC HEARING
COUNCIL CHAMBERS – DAYTON TOWN HALL
Monday, April 10, 2023
5:30 PM**

AGENDA

- 1) Call to Order, Welcome & Invocation Chairperson Barnett

- 2) Public Hearing: To hear public comments regarding an Ordinance Amending Appendix A to the Town Code regarding fees, rates, and charges.

- 3) Action item: Recommendation to the Town Council regarding an Ordinance Amending Appendix A to the Town Code regarding fees, rates, and charges.

- 4) Adjournment

TOWN OF DAYTON NOTICE OF PUBLIC HEARINGS

Please take notice that on **Monday, April 10, 2023**, there will be two public hearings to receive public comments on an ordinance amending Appendix A to the Town Code for the Town of Dayton, Virginia, regarding fees, rates, and charges. The proposed ordinance (i) increases the monthly charges for collection of commercial and residential refuse from \$16.00 to \$19.00 as authorized by Virginia Code § 15.2-2111, (ii) increases the rates of charges for water and sewer service by 3% as authorized by Virginia Code § 15.2-2111, (iii) adopts a fee of \$350.00 + \$50/acre for subdivision plat review and applications for rezoning as authorized by Virginia Code § 15.2-2241 and 15.2-2286, and (iv) clarifies that the costs of any re-advertisement incurred at the request of the applicant or by reason of applicant error will be billed to the applicant as an additional fee. Water and sewer charges are fixed pursuant to Virginia Code § 15.2-2.

The Planning Commission will conduct a public hearing on these increases to fees and charges at a Special Called Meeting at **5:30 p.m.**

The Town Council will conduct a public hearing on these increases to fees and charges at the Regular Council meeting at **6:00 p.m.**

Both hearings will take place in the Council Chambers of the Dayton Town Hall located at 125-B Eastview Street, Dayton, VA. All interested parties are welcome to attend. Any request for additional information regarding the proposed amendment can be referred to the Dayton Town office by calling 540-879-2241 or emailing chall@daytonva.us.

**AN ORDINANCE AMENDING APPENDIX A
TO THE TOWN CODE
REGARDING FEES, RATES, AND CHARGES**

WHEREAS, Appendix A to the Town Code for the Town of Dayton, Virginia (the “Town”) sets forth fees, rates, and charges for services provided by the Town; and

WHEREAS, from time to time the Town revisits and adjusts its fees, rates, and charges for services; and

WHEREAS, in connection with the budgeting process for Fiscal Year 2023-2024, the Town desires to adjust (i) fees relating collection of commercial and residential refuse, (ii) water and sewer rates, and (iii) certain zoning and subdivision charges.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL FOR THE TOWN OF DAYTON, VIRGINIA THAT THE FOLLOWING ACTIONS ARE TAKEN:

1. Appendix A to the Town Code, which sets forth a schedule of fees, rates, and charges, is hereby amended as shown on the attachment hereto, which amendment increases and re-sets the fees for residential and solid refuse collection, rates for water and sewer service, and charges for rezoning applications and subdivision plat review to the amounts set forth therein.
2. The effective date of this Ordinance is July 1, 2023.

Adopted by the Town Council of the Town of Dayton, Virginia, on this ___th day of _____, 2023.

CERTIFICATE

The undersigned Mayor and Clerk of the Town Council of the Town of Dayton, Virginia hereby certify that the foregoing constitutes a true and correct copy of An Ordinance Amending Appendix A to the Town Code Regarding Fees, Rates, and Charges adopted by the Town Council at a meeting held on _____, 2023. A record of the roll-call vote by the Town Council is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
Cary Jackson, Mayor				
Bradford Dyjak, Vice Mayor				
Emily Estes				
Susan Mathias				
Melody Pannell				
Robert Seward				
Robert Wolz				

Date: _____, 2023

[SEAL]

ATTEST: _____
Cary Jackson, Mayor

Christa Hall, Clerk

PART II - CODE OF ORDINANCES
Appendix A SCHEDULE OF FEES, RATES AND CHARGES

Appendix A SCHEDULE OF FEES, RATES AND CHARGES

Code Section	Description	Fee Amount
Chapter 2. Administration		
2-170	Nonsufficient funds (check return)	\$25.00
Chapter 8. Businesses and Business Regulations		
8-19	Dance hall permit	\$0.00
Chapter 10. Environment		
10-22	Emergency construction permit fee	\$0.00
Chapter 14. Miscellaneous Offenses		
14-271(a)	Fireworks sales permit fee	\$0.00
14-271(b)	Fireworks exhibitions permit fee	\$0.00
Chapter 16. Solid Waste		
16-3	Collection of commercial refuse fee	\$19.00 16.00
16-4	Collection of construction/demolition refuse fee	\$0.00
16-11	Collection of residential refuse fee	\$19.00 16.00
	Refuse late penalty	\$5.00
Chapter 18. Streets, Sidewalks and Other Public Places		
18-45	Permit for sidewalk paving	\$0.00
Chapter 20. Subdivisions		
20-10	Review of plats and plans fee	\$350.00 + \$50/acre *0.00
Chapter 22. Taxation		
22-19	Ad Valorem Tax (Real Estate Tax)	\$0.08/\$100.00
	plus 5% late penalty; after a bill is delinquent 30 days, 10% interest will be added monthly	
22-63	Meals tax	5%
22-68	Plus 10% late penalty	
22-98	Event fees	
	Autumn Celebration	\$175.00 or \$275.00/double
	Redbud Festival	\$85.00 or \$135.00/double
	(Non-profit ½ price)	
22-105	Annual fee for issuance of business license: professional and occupational	
	Retail sales	\$0.15/\$100.00 of gross receipts but not less than \$20.00 total for past calendar year

PART II - CODE OF ORDINANCES
Appendix A SCHEDULE OF FEES, RATES AND CHARGES

	Contractors	\$0.12/\$100.00 of gross receipts but not less than \$20.00 total for past calendar year
	Financial, real estate and professional services	\$0.30/\$100.00 of gross receipts but not less than \$20.00 total for past calendar year
	Repair & other services	\$0.20/\$100.00 of gross receipts but not less than \$20.00 total for past calendar year
22-152	Motor vehicle license fee	
	Motorcycle/camper/trailer	\$10.00
	Passenger vehicle/motor home	\$30.00
22-160	Penalty fee for failure to timely pay motor vehicle license fees	\$10.00 per vehicle
Chapter 24. Traffic and Vehicles		
24-77	Permit fee for parades, processions and sound trucks	\$0.00
24-251	Vehicle license fee; golf carts and utility vehicles	\$0.00
Chapter 26. Utilities		
26-21	Water and sewer rates	
	<u>Water</u>	
	0—2,000 gals.	\$7.11 <u>6.90</u>
	2,001—350,000 gals.	\$3.50 <u>3.40</u> per 1,000 gals.
	350,001 and up	\$2.63 <u>2.55</u> per 1,000 gals.
	<u>Sewer</u>	
	0—2,000 gals.	\$10.09 <u>9.80</u>
	2,001—350,000 gals.	\$5.00 <u>4.85</u> per 1,000 gals.
	350,001 and up	\$4.38 <u>4.25</u> per 1,000 gals.
	Minimum charge water/sewer \$17.20 <u>16.70</u> per month; Residential refuse, \$19.00 <u>16.00</u> per month	
26-22	Water deposit (for rentals)	\$75.00
26-23	Water/sewer, penalty for late payment	\$2.50 or 10%, whichever is greater (per each service)
	Reconnection fee	\$25.00

PART II - CODE OF ORDINANCES
Appendix A SCHEDULE OF FEES, RATES AND CHARGES

26-87	Connection to public water system fee	
	Residential	
	¾-inch single-family	\$3,500.00
	¾-inch multifamily	
	First four units (each unit to be metered)	\$3,000.00
	Next 20 units (each unit to be metered)	\$2,500.00
	25 units and up (each unit to be metered)	\$2,000.00
	1 inch service meter	\$4,000.00
	Commercial and industrial	
	¾-inch service meter	\$3,500.00
	1 inch service meter	\$4,500.00
	1½-inch service meter	\$8,000.00
	2 inch service meter	\$12,000.00
	3 inch service meter	\$24,000.00
	4 inch service meter	\$40,000.00
	6 inch service meter	\$80,000.00
	8 inch service meter	\$135,000.00
	Time and material fee for commercial hook-ups with service meter exceeding one inch shall be charged actual time and material fees. An estimate will be given prior to work being done.	
	Note: All connections must be inspected and approved by the public works department before the completion of backfill excavation. Additional fee: There will be a \$30.00 per foot charge for all connections that require crossing a roadway. ATTENTION: Connections outside the town limits are 150% of the charges above.	
26-218	Treatment cost recovery fees	\$0.00
26-221	Wastewater discharge permit fee	\$0.00
26-288	Private sewage disposal permit and inspection fee	\$0.00
26-321(a)(1)	Building sewer permit fee, residential and commercial services fees	\$0.00
26-321(a)(2)	Building sewer permit fee, significant industrial user fee	\$0.00

PART II - CODE OF ORDINANCES
Appendix A SCHEDULE OF FEES, RATES AND CHARGES

26-396	Connection to public sewage system fee	
	Residential	
	¾-inch single-family	\$4,000.00
	¾-inch multifamily	
	First four units (each unit to be metered)	\$3,400.00
	Next 20 units (each unit to be metered)	\$3,000.00
	25 units and up (each unit to be metered)	\$2,000.00
	Commercial and industrial	
	¾-inch service meter	\$4,000.00
	1 inch service meter	\$7,000.00
	1½-inch service meter	\$12,000.00
	2 inch service meter	\$20,000.00
	3 inch service meter	\$40,000.00
	4 inch service meter	\$68,000.00
	6 inch service meter	\$135,000.00
	8 inch service meter	\$210,000.00
	Time and material fee for commercial hook-ups with service meter exceeding one inch shall be charged actual time and material fees. An estimate will be given prior to work being done.	
	Note: All connections must be inspected and approved by the public works department before the completion of backfill excavation. Additional fee: There will be a \$30.00 per foot charge for all connections that require crossing a roadway. Note: Type of waste shall be governed by the Town of Dayton and the HRRSA regulations, which could affect sewer connection fees. ATTENTION: Connections outside the town limits are 150% of the charges above.	
Chapter 30. Zoning		
30-81	Filing fee for appeals to the board of zoning appeals	\$350.00, plus \$50.00/acre *
30-108	Zoning permit fee	
	For new construction or remodel	\$25.00 minimum or \$2.00/100 sq. ft., whichever is greater
	For accessory buildings	\$20.00 flat fee
30-135	Special use permit fee	\$350.00, plus \$50.00/acre *

PART II - CODE OF ORDINANCES
Appendix A SCHEDULE OF FEES, RATES AND CHARGES

30-701	Special use permit fee, conversion of condominiums	\$350.00, plus \$50.00/acre *
30-766	Zoning permit fee, operation of short-term rental	\$0.00
30-792	Special use permit fee, telecommunications towers or antennas	\$350.00, plus \$50.00/acre *
30-855	Special use permit fee, signs	\$350.00, plus \$50.00/acre *
30-861	Signs permit fee, except temporary and incidental	\$20.00 flat fee
<u>30-109</u>	<u>Re-zoning Application</u>	<u>\$350.00, plus \$50.00/acre *</u>

*Any additional advertising fees caused by the applicant at no fault of the Town shall be charged to the applicant as an additional fee and must be paid in advance of the advertisement. Examples of such additional fees include re-advertisement as a result of applicant error or delay at the request of the applicant.