

**TOWN OF DAYTON
PLANNING COMMISSION MEETING
COUNCIL CHAMBERS – DAYTON TOWN HALL
Thursday, July 15, 2021
6:00 PM**

AGENDA

- 1) Call to Order, Welcome & Invocation Chairperson Barnett
- 2) Approval of Minutes from Planning Commission Meeting of April 15, 2021
and Special Called Planning Commission Meeting of May 6, 2021.
- 3) Staff Reports
 - a) Comprehensive Plan Review Update
 - b) Review of Community Input Survey
- 4) Unfinished Business
- 5) New Business
- 6) Public Comment
- 7) Adjournment

**TOWN OF DAYTON
PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
April 15, 2021**

COMMISSION MEMBERS PRESENT: Chairperson Hunter Barnett, Brad Randolph, Bradford Dyjak, Lauren Rawley and Colton Shifflett.

COMMITTEE MEMBERS ABSENT: None

ALSO PRESENT: Town Manager Angela Lawrence and Community Development Coordinator and Town Clerk Christa Hall

CALL TO ORDER: Chairperson Hunter Barnett called the meeting to order at 6:00 p.m.

ELECTION OF OFFICERS: Chairperson Barnett stated that the Commission needs to elect a Chairperson and Vice-Chairperson. Commission Member Rawley moved to appoint Hunter Barnett as Chairperson for the Planning Commission, the motion was seconded by Commission Member Shifflett. Chairperson Barnett moved to appoint Lauren Rawley as Vice-Chairperson for the Planning Commission, the motion was seconded by Commission member Randolph and passed unanimously.

APPROVAL OF MINUTES: Chairperson Barnett asked for a motion to approve the minutes from the Special Called Planning Commission Meeting of August 10, 2020; the Planning Commission Meeting of August 20, 2020; the Special Called Planning Commission Meeting of September 14, 2020; and the Special Called Planning Commission Meeting of October 13, 2020 as presented. As there was no discussion and no revisions to the minutes, a motion was made by Commission Member Dyjak and seconded by Commission Member Randolph and passed unanimously.

STAFF REPORTS: Town Manager Angela Lawrence presented the Commission with a PowerPoint presentation on the upcoming Comprehensive Plan Review due in 2022 and a review of the Capital Improvement Program that will be presented to the Commission for their review and recommendation to the Town Council for their May meeting. We will hold a Special Called Planning Commission meeting on May 6th at 6:00 p.m. for that purpose.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

ADJOURN: There being no further business to come before Planning Commission, Commission Member Randolph made a motion to adjourn and was seconded by Commission Member Shifflett and passed unanimously. Meeting adjourned at 7:00 p.m.

Respectfully Submitted;

Chairperson Hunter Barnett

Town Clerk, Christa Hall

**TOWN OF DAYTON
SPECIAL CALLED PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
May 6, 2021**

COMMISSION MEMBERS PRESENT: Chairperson Hunter Barnett, Brad Randolph, Bradford Dyjak, and Lauren Rawley

COMMITTEE MEMBERS ABSENT: Colton Shifflett

ALSO PRESENT: Town Manager Angela Lawrence and Community Development Coordinator and Town Clerk Christa Hall

CALL TO ORDER: Chairperson Hunter Barnett called the meeting to order at 6:01 p.m. and welcomed everyone.

STAFF REPORTS: Chairperson Barnett stated that the purpose of tonight's meeting is to review the FY2021-26 Capital Improvements Program and turned the meeting over to Town Manager Angela Lawrence for a staff report. Manager Lawrence advised that this will be the Town's first comprehensive capital improvements program and that the State Code recommends that the Planning Commission be an active part in the process and this will help the Town to prioritize upcoming projects to guide us in the next five years. We will establish those priorities tonight and present to Council at their May Council meeting. Manager Lawrence reviewed the five year plan for capital improvements and asked the Commission to rank their highest priorities and make a recommendation to Council.

Commission Member Dyjak made a motion to recommend the FY2021-26 Capital Improvements Program as written to Town Council to include the provision that staff transmits the rankings so that Council can incorporate the unallocated projects into the appropriate year. The motion was seconded by Commission Member Randolph. With no additional comments or discussion, the motion passed by a unanimous vote of 4-0.

PUBLIC COMMENT: None

ADJOURN: There being no further business to come before Planning Commission, Commission Member Rawley made a motion to adjourn and was seconded by Commission Member Randolph and passed unanimously. Meeting adjourned at 7:22 p.m.

Respectfully Submitted;

Chairperson Hunter Barnett

Town Clerk, Christa Hall



Comprehensive Plan Update 2022

Community Input Survey

The Comprehensive Plan guides the future of the Town and how it is developed. It contains goals related to land use, the environment, the economy, transportation, and many other elements that make Dayton our Small Town, Hometown, Downtown. The plan was last updated in 2017 and will be updated in 2022.

This is YOUR chance to provide input for the Comprehensive Plan Update. This short survey, which will take approximately 10-15 minutes to complete, will be used to evaluate the effectiveness of the Town and gather recommendations for improvements in the upcoming years. The information will also be used to help guide future policy and decision making in the Town.

Thank you for taking the time to complete the survey. If you have any questions or would like to offer any additional information, please don't hesitate to contact the Town office at 540-879-2241.

Section I: Town Services

1. How do you receive information about Town events, services, and/or programs? Please rank the following sources that you use in order of usefulness. (1 most useful – 5 least useful)

- _____ Town Office/Officials
- _____ Social Media
- _____ Town Website
- _____ Dayton Discovery (Town Newsletter)
- _____ Direct Email from Town
- _____ News or other outlet

2. How often do you read the Dayton Discovery (Town Newsletter)?

- _____ Every issue
- _____ Sometimes
- _____ Never

3. How often do you visit the Town's website?

- Often
- Sometimes
- Never

4. Do you follow the Town of Social Media?

- Town Facebook page
- Police Facebook page
- Events Facebook pages
- Town Instagram

5. Please rate your level of satisfaction with the following services provided in the Town of Dayton. Place an X in the box that most closely affects your feelings about each statement. Mark only ONE response for each statement.

Services	Very Satisfied	Satisfied	Unsatisfied	Very Unsatisfied	Unsure
Water & Sewer Services					
Refuse Collection (Service provided by Waste Management)					
Refuse Collection (Bio & Bulk)					
Police Services					
Community Events (Concerts/Holiday)					
Major Events (Redbud, Dayton Days, Mudler)					
Parks (Dove, Sunset, Cooks Creek, Greenway)					
Sidewalks					
Streets (Owned & Maintained by VDOT)					
Additional Comments:					

6. Which of the following services would you like for Dayton to provide in the future? (You may choose more than one.)

- Curbside Recycling
- Additional Park Amenities _____
- Dog park
- Community Center
- Splash Park / Pool
- Youth Activities
- More Community Events _____
- Senior Activities
- Increased Directional/Community Signage
- Additional Sidewalks / Walking Trails
- Other (please explain) _____

7. Have you had an encounter with a Dayton Police Officer during the last 12 months?

- Yes No

If yes, was it a positive or negative experience? Please provide details of the encounter (was it at a Town event, a call for service, traffic stop, etc.).

8. _____

9. Do you feel that the crime that occurs in Dayton is investigated and solved in a timely manner?

- Yes No

10. What are police needs in the Town that you would like to see addressed by the Dayton Police Department?

11. Do you have any additional comments about your contact with the Town and/or services provided or desired?

Section II: Property and Land Use

12. Please rate your level of satisfaction with the way that the Town enforces the following property codes. Place an X in the box that most closely affects your feelings about each statement. Mark only ONE response for each statement.

	Very Satisfied	Satisfied	Unsatisfied	Very Unsatisfied	Not Applicable
Parking of Junk Cars					
Grass & Weed Ordinance					
Nuisance Ordinance					
Dog Ordinance					
Additional Comments:					

13. Please rate your level of agreement with the following statements concerning future use of land in the Town. Place an X in the box that most closely affects your feelings about each statement. Mark only ONE response for each statement.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Neither Agree nor Disagree
The available land in Town should be used for residential purposes.					
I would like to see more agricultural use of land in the Town.					
Rather than being developed, land in the Town should be conserved in the future.					
I think that land in the Town should be used for business purposes.					
I think that the Town should extend its boundaries and annex additional land.					
Additional Comments:					

14. Do you think that your property is zoned appropriately for its use (e.g., residential, business, commercial, etc.)?

- Yes
- No (*please explain*) _____
- Unsure

15. Do you have any further comments about property and/or land use issues?

Section III: Development in Dayton

16. What should be the focus of Dayton's efforts? (Please select no more than 3.)

- Beautify downtown business area*
- Improve Town appearance along VA Route 42*
- Improve appearance of neighborhoods/housing*
- Move power lines underground or behind properties in downtown and older residential sections*
- Improve Town infrastructure (sidewalks, water treatment, flood mitigation, street lights, etc.)*
- Add/Increase recreational activities and Town events*
- Emphasize preservation and recognition of historic landmarks*
- Attract new businesses and restaurants*
- Promote local shopping and support of local businesses*
- Increase local job opportunities*
- Increase revenue sources from industry and larger businesses*

17. Do you believe that the Town should be spending time and money promoting the development of the downtown area?

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Unsure

18. How do you feel the Town does in managing new development?

- Excellent
- Good
- Average
- Fair
- Poor
- Unsure

19. Of the following, which of these developments would you like to see Dayton have in the future? (You may choose more than one.)

- Fast Food Restaurant
- Family Restaurant
- Department Store
- Convenience Store
- Gas Station
- Antiques/Flea Market
- Doctor's Office
- Nursing Home
- Home Repair
- Lawn Care
- Other (please explain) _____

20. Do you think that the Town should make greater/additional efforts to attract tourists to local businesses?

- Yes
- No
- Unsure

21. Do you have any further comments concerning development in the Town?

Section IV: Town Beautification/Preservation/Vision

22. Overall, how would you rate the quality of life in Dayton on a scale from 1 (very poor) to 6 (excellent)? For the purposes of this survey, quality of life refers to the well-being of the community and your personal satisfaction with it.

1 2 3 4 5 6

23. What contributes most positively to the quality of life in Dayton? (Select no more than 3.)

- Law Enforcement & Safety*
- Bicycle/Pedestrian Facilities (Sidewalks, Greenway, Bike/Buggy Lanes)*
- Events & Summer Activities (Concerts, Redbud, Dayton Days)*
- Affordable Housing*
- Restaurants & Eateries*
- Unique Shops & Businesses*
- Playground & Parks*
- Community & Small Town Atmosphere*
- Waste Collection (Trash, Yard Waste, Large Item)*
- Historic Significance*
- Location*
- Other:* _____

24. How do you rate the Town's efforts in improving the overall appearance of Dayton through entranceway signs, banners, etc.?

- Excellent
- Good
- Average
- Fair
- Poor
- Unsure

25. Do you think that the Town should continue attempts to improve the appearance of Dayton?

- Yes
- No *(please explain)* _____
- Unsure

26. Do you believe that the Town should be spending time and money on the preservation of historic sites in Dayton?

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Unsure

27. Do you have any additional comments about the Town's appearance and/or preservation of historic Town sites?

28. Do you have any additional comments concerning your vision of the Town of Dayton?

Section V: Demographics

29. Has anyone else in your household completed this survey?

- Yes (you do not need to answer the following questions)
- No (Please continue to answer the remaining questions)

30. Do you live in Dayton, if so, which area?

- Downtown
- South Breeze Estates
- Willow West
- Rhodes Hill
- 42 Corridor
- Other _____
- Do not live in Dayton

31. Do you own or rent?

- Own
- Rent

32. How long have you lived in Dayton?

- Less than a year
- 1 to 5 years
- 6 to 10 years
- 11 to 20 years
- 21+ years

33. Do you work in Dayton?

- Yes
- No

34. How long have you worked in Dayton?

- Less than a year
- 1 to 5 years
- 6 to 10 years
- 11 to 20 years
- 21+ years

35. Which category best describes your age?

- 18-24
- 25-39
- 40-59
- 60+

36. Marital Status?

- Married*
- Single*
- Widowed*

37. Have children living at home? _____ Ages? _____

38. Own pets? _____ What kind? _____ How many? _____

39. What is your ethnicity (Check as many as apply)?

- Caucasian*
- African-American*
- Latino or Hispanic*
- Asian*
- Native American/Pacific Islander*
- Other* _____

**THANK YOU FOR HELPING TO SHAPE THE FUTURE OF DAYTON!
SMALL TOWN, HOMETOWN, DOWNTOWN!**