

**TOWN OF DAYTON
PLANNING COMMISSION MEETING
COUNCIL CHAMBERS – DAYTON TOWN HALL
Thursday, June 15, 2023
6:00 PM**

AGENDA

- 1) Call to Order, Welcome & Invocation
- 2) Approval of Minutes from Regular Planning Commission meeting of March 16, 2023 and Special Called Planning Commission meeting of April 10, 2023
- 3) Presentation and review of the approved HRMPO 2045 LRTP by Ansley Heller, Transportation Planner with the CSPDC
- 4) Review of Subdivision Plat Submittal on Dayton Crossing
- 5) Unfinished Business
- 6) New Business
- 7) Public Comment
- 8) Adjournment

**TOWN OF DAYTON
PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
March 16, 2023**

COMMISSION MEMBERS PRESENT: Vice Chair Lauren Rawley, Aaron Swindle and Colton Shifflett.

COMMISSION MEMBERS ABSENT: Chairperson Hunter Barnett and Bradford Dyjak.

ALSO PRESENT: Town Treasurer Susan Smith and Community Development Coordinator and Clerk Christa Hall.

CALL TO ORDER: Vice Chair Lauren Rawley called the meeting to order at 6:01 p.m.

APPROVAL OF MINUTES: Vice Chair Rawley asked for a motion to approve the minutes from the Special Called Planning Commission Meeting of February 13, 2023, and the Regular Meeting of February 16, 2023, as written. As there was no discussion or revisions to the minutes, a motion was made by Commission Member Swindle and seconded by Commission Member Shifflett and passed unanimously by a vote of 3-0.

CHANGES TO THE SUBDIVISION ORDINANCE AND ZONING ORDINANCE:

Vice Chair Rawley stated that the next item for discussion is a Resolution recommending certain changes to the Subdivision and Zoning Ordinances related to sidewalks, driveways, and stormwater. A Joint Public Hearing was held with Town Council on March 13th to hear citizen input on the proposed changes and no comments were received. As there was no additional discussion, Vice Chair Rawley asked for a motion to approve the resolution as presented recommending certain changes to the Subdivision and Zoning Ordinances related to sidewalks, driveways, and stormwater. Commission member Colton replied so moved, with a second by Commissioner Swindle. A roll call vote of 3-0 was taken and recorded as follows: SHIFFLETT—AYE; SWINDLE—AYE; and RAWLEY—AYE.

CAPITAL IMPROVEMENT PROGRAM: Vice Chair Rawley asked Treasurer Smith for a staff report on the CIP. Treasurer Smith reviewed the highlights from the Council Budget Work Session of March 6th in regards to the CIP and the capital projects that Council identified as priorities. She advised of the changes that had been made to the CIP since the Commission had last reviewed it. After discussion, which resulted in no changes to the CIP, Vice Chair Rawley asked for a motion to recommend the FY24-FY28 Capital Improvements Program, as presented, to Town Council. Commission Member Shifflett replied so moved and Commissioner Swindle seconded the motion. The motion passed unanimously with a vote of 3-0.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: None.

ADJOURNMENT: With there being no further business to come before the Planning Commission, Commission Member Swindle made a motion to adjourn which was seconded by Commission Member Shifflett and passed unanimously. Meeting adjourned at 6:10 p.m.

Respectfully Submitted;

Vice Chair Lauren Rawley

Clerk, Christa Hall

**TOWN OF DAYTON
SPECIAL CALLED PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
April 10, 2023
5:30 p.m.**

COMMISSION MEMBERS PRESENT: Chairperson Hunter Barnett, Bradford Dyjak, Lauren Rawley, and Aaron Swindle.

COMMITTEE MEMBERS ABSENT: Colton Shifflett.

ALSO PRESENT: Community Development Coordinator and Clerk Christa Hall.

CALL TO ORDER: Chairperson Hunter Barnett called the meeting to order at 5:30 p.m. and welcomed everyone.

PUBLIC HEARING: Chairperson Barnett stated that the purpose of tonight's meeting is to hear public comments regarding an Ordinance Amending Appendix A to the Town Code regarding fees, rates, and charges. The Planning Commission's role is to hear comments on the proposed charges to the zoning fees. The Town Council will hold a separate public hearing on this matter at the 6:00 p.m. Council Meeting to hear comments relating to other fees. At this time, Chairperson Barnett opened the public hearing at 5:31 p.m. As no one signed up to speak or wished to express any comments, Chairperson Barnett closed the public hearing at 5:31 p.m. and entertained a motion to recommend approval of the Ordinance Amending Appendix A to the Town Code regarding zoning-related fees, rates, and charges. Vice Chair Rawley replied so moved and Commission Member Swindle made an appropriate second. Clerk Hall took a roll call vote, which is recorded as follows: DYJAK—AYE; RAWLEY—AYE; SWINDLE—AYE; BARNETT—AYE; SHIFFLETT—ABSENT. As the motion was carried, Chairperson Barnett requested that Council Liaison Dyjak present the recommendation to the Council.

ADJOURN: There being no further business to come before Planning Commission, Commission Member Swindle made a motion to adjourn and was seconded by Commission Member Rawley and passed unanimously. The meeting adjourned at 5:33 p.m.

Respectfully Submitted,

Chairperson Hunter Barnett

Clerk, Christa Hall