

**DAYTON TOWN COUNCIL MINUTES**  
**August 13, 2018**

**COUNCIL MEMBERS PRESENT:** Mayor Charles Long, Todd Collier, Jeff Daly, Zachary Fletchall, Tara Worthy and Robert Ohgren.

**COUNCIL MEMBERS ABSENT:** None.

**ALSO PRESENT:** Jason Ham, Town Attorney; Bobby Popowicz, Town Superintendent; Reggie Dollar, Police Officer; Lee Early, Town Treasurer; Jacob Collier, Grant Coordinator; Kim Clark, Recorder; and Local Citizens.

**CALL TO ORDER:** Mayor Long called the meeting was called to order at 7:10 p.m. Mayor Long welcomed Robert “RJ” Ohgren as the newest member of council and the other guests. The Invocation and Pledge of Allegiance were led by Mayor Long.

**ADOPTION OF AGENDA:**

The agenda item under New Business was moved to 13A. A motion by Zack Fletchall to adopt the agenda as corrected was seconded by Robert Ohgren.

**MOVED, TO ADOPT THE AGENDA WITH CORRECTIONS.**

**SUPERINTENDENT’S REPORT:** Bobby Popowicz  
Report attached to minutes.

**STAFF AND COMMITTEE REPORTS:**

**Treasurer:** Lee Early  
Report was given.

**Police:** Officer Dollar  
Monthly numbers were given.

**Sewer Authority:** Bobby Popowicz  
Report was given.

**Planning Commission:** Charles Long  
No Report.

**Finance Committee:** Jeff Daly  
No Report.

**Personnel Committee:** Zack Fletchall  
Applications are being received for open positions.

**Economic Development:** Tara Worthy  
No report.

**Parks & Community Development:** Todd Collier  
The first official “Greenway Meeting” was recently held. The paving will be done in the next week or so. Tentatively wish to schedule a ribbon cutting during “Dayton Days”.

**Annexation:** Jeff Daly  
No Report.

**Grants:** Jacob Collier  
A \$25K reimbursement grant was received for new police radio equipment. Per grant requirements, we have 6 months to spend the money and submit receipts for reimbursement.

**Muddler:** Charles Long  
Successfully held on July 28, 2018, with 998 registered participants.

**ACTION MATTERS:** A motion by Todd Collier to approve the bills totaling \$400,930.31 was seconded by Zack Fletchall and passed by Council by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**MOVED, THAT BILLS TOTALING \$400,930.31 BE APPROVED.**

**CONSENT AGENDA:** Minutes for July 3, 2018 Council Meeting.

Corrections for the July 3, 2018 minutes: *“Economic Chair is Tara Worthy; Parks and Community Development Chair is Todd Collier; and under New Business - The Resolution Regarding Time of Regular Meetings and Inclement Weather Meeting Times (the “Resolution”) was approved as presented, setting the regular meetings at 7 pm on the second Monday of each month, except as otherwise described in the Resolution.*

A motion, with corrections, was made by Jeff Daly and was seconded by Tara Worthy and passed by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**THE MINUTES OF JULY 3, 2018 COUNCIL MEETING WERE APPROVED, WITH CORRECTIONS.**

**UNFINISHED BUSINESS:**  
None.

**NEW BUSINESS:**  
Todd Collier made a motion for Council to approve the creation of a Greenway sub-committee, seconded by Jeff Daly and passed by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**THE CREATION OF A GREENWAY SUB-COMMITTEE WAS APPROVED.**

Todd Collier requested \$15K in order to purchase (and have in place by a ribbon cutting ceremony during Dayton Days) benches, trash receptacles, etc. After some discussion, a motion was made by Jeff Daly, seconded by Zack Fletchall to spend \$15K already donated for the Greenway project; beginning with \$4,500 that is already in hand to purchase benches, trash receptacles, etc., and passed by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**\$15K TO BE SPENT ON GREENWAY FOR BENCHES, TRASH RECEPTACLES, ETC., BEGINNING WITH \$4,500 ALREADY IN HAND WAS APPROVED.**

Story Wall creation is to begin tomorrow.

**PUBLIC COMMENT:**

- Lena Feingold commented on the success of the Muddler.
- Linda Wine asked for an update on the nuisance property and the grass on Mason Street as well as asking what happens to items in the recycle bin.
- Both property owners have been notified.
- Items in the recycle bins are taken to the recycling center, where it is sorted.

Aldo Pinedo spoke on concerns that he is having with water issues with his house on Main Street.

- Bobby Popowicz said that the Town is in the process of working with VDOT and engineers and monies allocated

Rhonda Johnson asked if benches, trash bins, etc. could be purchased in honor or in memory of someone and if open Town positions would be advertised?

- Todd Collier said that this is possible and that we are in need of picnic tables and trees. He also invited anyone interested to the first Greenway Sub-Committee meeting on August 22, at 5:30 p.m.
- An updated list on what is still needed will be worked on by Todd Collier and Lee Early.
- Bobby Popowicz named several locations that open positions were being advertised for, including Dayton website, Daily News Record, and Newsletter.
- Katie Grant commented on the flooding issue and showed Council a picture of recent flooding.

**MAYOR & COUNCIL COMMENTS:**

- Todd Collier confirmed the Greenway Sub-Committee meeting will take place on August 22, 2018, at 5:30 p.m.
- John Johnson's birthday was recognized with cake.
- Jeff Daly explained some of the items that have been handled in closed session over the last 5 years: re-vamped personnel manual including benefits/vacation time to PTO time calculated by hours worked; structure of town including pay and job descriptions; procurement policy for bids and handling of petty cash; hiring policy; and elimination of contingency fund in budget.

**CLOSED SESSION:**

A motion to move into closed session was made by Todd Collier, seconded by Tara Worthy and was passed by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**MOVED, TO RECESS INTO CLOSED SESSION UNDER SECTIONS 2.2-3711(A)(7) OF THE STATE CODE, THE SUBJECT MATTER BEING TO DISCUSS LEGAL MATTERS AND TO RECESS INTO CLOSED SESSION UNDER SECTIONS 2.2-3711(A)(1) OF THE STATE CODE; THE SUBJECT MATTER IS THE APPOINTMENT OF SPECIFIC PUBLIC OFFICIALS.**

Recess in to closed session at 8:25 p.m.

Back in regular session at 9:25 p. m.

A motion by Jeff Daly to adopt a resolution certifying that the closed session was held in conformity with Virginia Law was seconded by Zack Fletchall and approved by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**OPEN SESSION:**

Zack Fletchall made a motion, seconded by Todd Collier to have Cary Jackson fill the vacant Council seat and approved by roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren

**CARY JACKSON TO FILL VACANT COUNCIL SEAT WAS APPROVED.**

Zack Fletchall asked for a motion to approve the job descriptions for the Town Superintendent and the Police Chief. Todd Collier made the motion, seconded by Tara Worthy and approved by a roll call vote. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

**JOB DESCRIPTIONS OF THE TOWN SUPERINTENDENT AND POLICE CHIEF APPROVED**

**ADJOURN:**

With there being no further business to come before council, a motion by Jeffery Daly to adjourn was seconded by Todd Collier and passed by Council. Those in favor: Long, Collier, Daly, Fletchall, Worthy, and Ohgren.

Meeting adjourned at 9:28 p.m.

Respectfully Submitted;

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Mayor, Charles Long

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Clerk, Bobby Popowicz