

**TOWN OF DAYTON
REGULAR COUNCIL MEETING MINUTES
COUNCIL CHAMBERS, DAYTON TOWN HALL
October 12, 2021**

COUNCIL MEMBERS PRESENT: Mayor Cary Jackson, Bradford Dyjak, Robert Seward, Heidi Hoover, Emily Estes, and Susan Mathias, who, pursuant to Virginia Code Section 2.2-3708.2 and the Town's Electronic Participation Policy, attended remotely from Terre Haute, Indiana as she was out of town for work.

ALSO PRESENT: Angela Lawrence, Town Manager; Brooke Hannah, Town Attorney; Justin Trout, Police Chief (attended remotely); TJ Hooker, Police Lieutenant; Susan Smith, Town Treasurer; and Christa Hall, Clerk of Council and Community Development Coordinator.

CALL TO ORDER: Mayor Jackson called the meeting to order at 6:00 p.m., welcomed guests both in person and those joining remotely as this was the Town's first live-streamed meeting. He stated that the Council would only hear public comment from those attending in-person and who sign up to speak and speakers would be limited to five minutes each. Town Clerk Hall called the roll. Mayor Jackson led the Invocation and the Pledge of Allegiance. Mayor Jackson asked Lieutenant Hooker to introduce Dean Roadcap, Dayton's newest full-time officer, after which Mayor Jackson read aloud a proclamation declaring October 11-17, 2021 as Virginia Police Week and Peace Officers Memorial Day and concluded by thanking the officers for all that they do.

PRESENTATION: Mr. Greg Thomasson, Executive Directive of HRRSA, made a presentation to Council.

APPROVAL OF MINUTES: Councilperson Dyjak made a motion to approve the minutes as written for the Regular Council Meeting of September 13, 2021 and the Special Called Meeting of October 7, 2021; the motion was seconded by Councilperson Estes and approved by a roll call vote of 6 to 0, the voting recorded as follows: DYJAK—AYE; HOOVER—AYE; SEWARD—AYE; ESTES—AYE; MATHIAS—AYE; JACKSON—AYE.

ACTION ITEM: APPOINTMENT ACTION: Mayor Jackson stated that Council held a Special Called Meeting to interview prospective applicants for appointment to the Planning Commission and entertained a motion to appoint Aaron Swindle to the unexpired planning commission term to expire June 30, 2025. Councilperson Dyjak replied so moved and Councilperson Estes seconded the motion. Mayor Jackson asked if there was any discussion. As there was no additional discussion, the motion was approved by a roll call vote of 6 to 0, the voting recorded as follows: DYJAK—AYE; HOOVER—AYE; SEWARD—AYE; ESTES—AYE; MATHIAS—AYE; JACKSON—AYE.

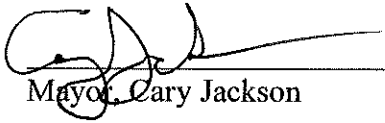
MANAGER'S REPORT

Town Manager Angela Lawrence provided a written report, which is attached.


ADJOURNMENT

With there being no further business to come before the Council, Councilperson Estes made a motion to adjourn and Councilperson Seward seconded the motion; motion passed unanimously. The meeting adjourned at 7:06 p.m.

Respectfully Submitted,



Mayor Cary Jackson



Clerk of Council, Christa Hall

ATTACHMENT TO DTC 10.12.21 REGULAR MEETING MINUTES

Town Manager

Staff Report

September 2021

Personnel

- Officer Dollar retired.
- Officer Dean Roadcap was hired to replace Officer Brittany Dean. He has worked for us part-time and will begin full-time work on October 7, 2021.
- Staff continues to receive updates regarding recommended COVID protocols.

2020 Census Data

- Some census data has been released and will be shared with the planning commission and council as we get it.

Public Works, Roads, Facilities

- 1) **Water Plant Upgrade:**
 - a) We received the categorical exclusion needed.
 - b) The geotechnical work has begun.

American Rescue Plan Act (ARPA)

Nothing to report at this time.

Other

- I attended the VML conference October 3-5th. I will send Council a report to address a few issues that will be of interest to Council.
- I am a co-chair for the VLGMA Winter Conference to be held in Staunton and have attended planning meetings.
- Public Works, Zoning and I met with the County and a private business planning an expansion regarding water needs.
- The Town assisted with the preparation for Jim Dove's memorial service (placement of donated bench and tree). The Mayor and I attended. The family has expressed thanks.
- I met with key stakeholders regarding the wayfinding signage program.

Budgeted Capital Projects Status

This will be updated monthly.

Project	Status	Comments
Police Vehicle	Grant application submitted	Awaiting response
Greenway Project	Nothing to report	To complete fencing on existing greenway to bridge for safety.
King Street Extension Path	Underbrush has been cleared, drainage being repaired, layer of gravel installed to prevent run-off	Alternatives for crossing the creek to Main Street are being researched. Met with adjacent landowners, one of which is not interested in granting an easement on their property.
Wayfinding Signage Program	Planning & Design Continues	Design meeting with task force held 9/8/2021. Meeting with key stakeholder conducted.
Sidewalks	Nothing to report at this time	Waiting for contractor to indicate construction date – College Street.
Parks	Nothing planned currently	For savings purposes.
Public Works Vehicle	Grant application submitted	Awaiting response
Ventrac Mower	Ordered mower & 2 decks in July	Decks delivered. Mower still backordered.
Key Card System	PD to submit grant application for Town Hall which will allow us to utilize budgeted funds for other buildings.	Waiting on one additional bid.
Water Line Extension	Exchanging information with City.	Extension of line near Walmart to City water for emergency purposes.
Water Plant Equipment	Equipment ordered	
Park land acquisition	Nothing planned	For saving purposes only.
Water/Sewer Lines	Prioritizing pending engineers report	Camera and clean out done for downtown drainage from Main to 42. Significant debris and roots removed.
Hydrants	No progress to date	Ft. Harrison area

Mobile Generator	Quotes received – over budget	Council item for consideration.
Water Dept. Service Truck	Grant application submitted	Awaiting response

Items for Discussion and/or consideration

Nothing at this time.

Respectfully submitted,
Angela A. Lawrence